



PLANNING DIVISION

1600 Huntington Lane, Rockledge, FL 32955
Phone: 321-221-7540 | Fax: 321-204-6356

APPLICATION TO VACATE EASEMENT
(Please type or print clearly in blue or black ink)

To be completed by City Staff:

Application No. VE-_____

Date Submitted: _____

Section 1. APPLICANT / PROPERTY OWNER(S) / AGENT INFORMATION:

Name of Property Owner(s) _____

Residence Address _____

City, State, Zip _____

Mailing Address _____

City, State, Zip _____

Telephone Number _____ Fax No. _____

Email Address _____

Name of Agent, if any _____

Mailing Address _____

City, State, Zip _____

Telephone Number _____ Fax No. _____

Email Address _____

Section 2. PROPERTY INFORMATION:

Physical Address of Property _____

or, if not available, provide a general location (Example: NW corner of "A" and "B" Streets)

Legal Description of Property: Lot: _____ Block: _____ PB/PG: _____

Subdivision: _____

Or TOWNSHIP: _____ RANGE: _____ SECTION: _____ PARCEL #: _____

Parcel ID No. (assigned by Brevard County): _____

Section 3. EASEMENT INFORMATION

Easement Location: _____

(Example: along East property line, running North and South)

Width of Existing Easement: _____

Number of Feet to be vacated: _____

Please indicate the purpose for which the easement, or a portion thereof, is to be vacated:

Section 4. SIGNATURES OF OWNERS AND/OR AGENTS

Sign Name (Property Owner):

Print Name (Property Owner):

Sign Name (Property Owner):

Print Name (Property Owner):

Sign Name (Agent):

Print Name (Agent):

Section 5. UTILITY PROVIDERS

The applicant or agent must contact each of the utility providers listed below to verify that there are no utilities installed within the easement and to receive a Letter of No Objection from each provider:

Utility	Provider	Contact Name	Phone Number	E-mail Address
Telephone	AT&T	Todd Sadowski	321-536-9172	ts3197@att.com
Gas	Florida City Gas	Holly Coombs	321-638-3419	holly.coombs@nexteraenergy.com
Electric	Florida Power & Light	Hayden McEachern	321-455-6109	Hayden.mceachern@fpl.com
Water	City of Cocoa	Katherine D. Ennis, P.E.	321-433-8795	kennis@cocoafl.org
Sewer	City of Rockledge	Jim Elmore	321-221-7540	jelmore@cityofrockledge.org
Cable	Spectrum	Angel Burgos	321-757-6455	Angel.burgos@charter.com

Section 6. ATTACHMENTS AND EXHIBITS

The following documents **must be** included when submitting the application package:

As to Section 1.

A copy of the recorded deed or other legal instrument indicating proof of ownership

If an agent is listed, a notarized letter or statement of authorization from the property owner(s) authorizing the agent to represent the owner(s) in connection with this application, OR a recorded Power of Attorney, Personal Representative Deed, Trustee Agreement, etc., in the agent's name.

As to Section 2.

If the property is not located within a platted subdivision, a metes and bounds description in both electronic and hard-copy formats.

As to Section 3.

A copy of a certified survey of the lot or parcel indicated in Section 1 showing the easement to be vacated.

As to Section 5.

Letters of No Objection from each of the utilities listed.

A check in the amount of \$300.00 payable to the City of Rockledge. This amount represents the filing fee.