
ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

WEDNESDAY, NOVEMBER 3, 2021 ♦ 6:00 P.M.

1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on Wednesday, November 3, 2021, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Thomas J. Price	Mayor
	Michael A. Cadore	Councilmember, Seat #1
	Dr. R. Shaun Ferguson	Councilmember, Seat #2
	Sammie Brown Martin	Councilmember, Seat #3
	Duane A. Daski	Councilmember, Seat #5
	Ted J. Hartselle	Councilmember, Seat #6
	Joseph E. Miniclier	City Attorney
	Dr. Brenda Fettrow	City Manager
	Jennifer M. LeVasseur	City Clerk & Public Relations Officer
ABSENT:	Frank T. Forester	Councilmember, Seat #4
STAFF PRESENT:	Matthew Trine	Assistant City Manager & Finance Director
	John Cooper	Planning Director
	Joseph P. LaSata	Public Safety Director/Chief of Police
	Scott Brown	Public Works Director
	Brian Smith	Assistant Wastewater Treatment & Water Reclamation Director
	Donna Seyferth	Deputy Chief of Police

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

2. INVOCATION

- At the invitation of Mayor Price, the invocation was given by Councilman Ferguson.

3. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE

- A salute was given to the flag, and the Pledge of Allegiance was repeated in unison.

4. APPROVAL OF MINUTES

- o Regular Meeting on October 20, 2021

Councilman Daski moved to approve the minutes of the regular meeting on October 20, 2021; seconded by Councilwoman Martin. The motion carried unanimously (6).

5. PRESENTATIONS

- A. Special Recognition – Department of Public Safety

- 1. Appreciation Award

- a. Kehoe Animal Clinic (*see item 5.A.1.b.*)
- b. Pet Pros

Public Safety Director/Chief of Police LaSata and Corporal Robert Lynch presented Janet Monaco, Pet Pros, and Sean and Martha Kehoe, Kehoe Animal Clinic, with appreciation awards for their continued support of the Rockledge Police Department K-9 Unit over the last several years. On behalf of Pet Pros and its customers, Ms. Monaco presented the Rockledge Police Department K-9 Unit with a donation check for \$2,900.00.

- 2. Hard Dog Award – Space Coast K-9 Competition

- a. Officer Avery Morehead and K-9 Gator

Corporal Robert Lynch presented Officer Avery Morehead and K-9 Gator with the Hard Dog Award from the Space Coast K-9 Competition.

Councilman Ferguson commended the City's community partners for their support.

6. FINANCIAL / BUDGET REPORT

- o None

7. RECOMMENDATION FROM COMMUNITY REDEVELOPMENT AGENCY BOARD OF COMMISSIONERS

- A. Amendment to Fiscal Year 2020-2021 Community Redevelopment Agency Fund Budget

...approve the fiscal year 2020-2021 Community Redevelopment Agency Fund Budget amendment and to forward the recommendation to City Council...

Councilman Daski moved to approve the recommendation and to direct staff to draft the requisite Ordinance; seconded by Councilwoman Martin. The motion passed without objection (6).

8. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- A. Ordinance: First Reading, Amending Fiscal Year 2020-2021 General Administrative Budget

Councilwoman Martin offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 1801-2021 OF SAID CITY TO REVISE AND AMEND IN CERTAIN RESPECTS THE GENERAL ADMINISTRATIVE BUDGET OF THE CITY OF ROCKLEDGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN THE LIGHT OF CHANGED CIRCUMSTANCES SINCE THE TIME OF THE ADOPTION OF SAID BUDGET AND ITS PRIOR ADMENDMENT; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," and moved for the first reading of the Ordinance by title only; seconded by Councilman Daski. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilwoman Martin moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilman Cadore. The motion carried by unanimous vote (6).

- B. Ordinance: First Reading, Amending Fiscal Year 2020-2021 Community Redevelopment Agency Management Fund Budget

Councilman Ferguson offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 1802-2021 OF SAID CITY TO REVISE AND AMEND IN CERTAIN RESPECTS THE ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY MANAGEMENT FUND BUDGET OF THE CITY OF ROCKLEDGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN THE LIGHT OF CHANGED CIRCUMSTANCES SINCE THE TIME OF THE ADOPTION OF SAID BUDGET AND ITS PRIOR AMENDMENT; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," and moved for the first reading of the Ordinance by title only; seconded by Councilwoman Martin. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilwoman Martin moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilman Cadore. The motion carried by unanimous vote (6).

C. Ordinance: First Reading, Amending Fiscal Year 2020-2021 Sewer System Budget

Councilwoman Martin offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 1803-2021 OF SAID CITY TO REVISE AND AMEND IN CERTAIN RESPECTS THE SEWER SYSTEM BUDGET OF THE CITY OF ROCKLEDGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN THE LIGHT OF CHANGED CIRCUMSTANCES SINCE THE TIME OF THE ADOPTION OF SAID BUDGET AND ITS PRIOR ADMENDMENT; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," and moved for the first reading of the Ordinance by title only; seconded by Councilman Cadore. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilman Ferguson moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilwoman Martin. The motion carried by unanimous vote (6).

D. Ordinance: First Reading, Amending Fiscal Year 2020-2021 Sanitation Services Budget

Councilman Daski offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 1804-2021 OF SAID CITY TO REVISE AND AMEND IN CERTAIN RESPECTS THE SANITATION SERVICES BUDGET OF THE CITY OF ROCKLEDGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN THE LIGHT OF CHANGED CIRCUMSTANCES SINCE THE TIME OF THE ADOPTION OF SAID BUDGET AND ITS PRIOR ADMENDMENT; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," and moved for the first reading of the Ordinance by title only; seconded by Councilwoman Martin. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilman Daski moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilwoman Martin. The motion carried by unanimous vote (6).

- E. Ordinance: First Reading, Amending Fiscal Year 2020-2021 Stormwater Management Fund Budget

Councilman Ferguson offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 1805-2021 OF SAID CITY TO REVISE AND AMEND IN CERTAIN RESPECTS THE STORMWATER MANAGEMENT FUND BUDGET OF THE CITY OF ROCKLEDGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN THE LIGHT OF CHANGED CIRCUMSTANCES SINCE THE TIME OF THE ADOPTION OF SAID BUDGET AND ITS PRIOR ADMENDMENT; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," and moved for the first reading of the Ordinance by title only; seconded by Councilwoman Martin. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilwoman Martin moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilman Ferguson. The motion carried by unanimous vote (6).

- F. Ordinance: First Reading, Amending Fiscal Year 2020-2021 Building Department Enterprise Fund Budget

Councilman Ferguson offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 1806-2021 OF SAID CITY TO REVISE AND AMEND IN CERTAIN RESPECTS THE BUILDING DEPARTMENT ENTERPRISE FUND BUDGET OF THE CITY OF ROCKLEDGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN THE LIGHT OF CHANGED CIRCUMSTANCES SINCE THE TIME OF THE ADOPTION OF SAID BUDGET AND ITS PRIOR ADMENDMENT; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," and moved for the first reading of the Ordinance by title only; seconded by Councilwoman Martin. The motion carried unanimously (6).

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilwoman Martin moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilman Cadore. The motion carried by unanimous vote (6).

G. Ordinance: First Reading, Amending Fiscal Year 2020-2021 Rental Facilities Budget

Councilman Daski offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ORDINANCE NO. 1791-2020 OF SAID CITY TO REVISE AND AMEND IN CERTAIN RESPECTS THE ROCKLEDGE RENTAL FACILITIES BUDGET OF THE CITY OF ROCKLEDGE DURING THE FISCAL YEAR COMMENCING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, IN THE LIGHT OF CHANGED CIRCUMSTANCES SINCE THE TIME OF THE ADOPTION OF SAID BUDGET; DECARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," **and moved for the first reading of the Ordinance by title only; seconded by Councilwoman Martin. The motion carried unanimously (6).**

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilwoman Martin moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilman Cadore. The motion carried by unanimous vote (6).

H. Ordinance: First Reading, Fiscal Year 2020-2021 American Rescue Plan Act Fund Budget

Councilman Ferguson offered an Ordinance entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, DETERMINING THE ANTICIPATED REVENUE AND EXPENSES FOR OPERATION OF THE ROCKLEDGE AMERICAN RESCUE PLAN ACT FUND DURING THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; APPROPRIATING FUNDS FOR PAYMENT OF THE ANTICIPATED EXPENSES OF THE ROCKLEDGE AMERICAN RESCUE PLAN ACT FUND FOR SAID FISCAL YEAR; AUTHORIZING THE ROCKLEDGE CITY MANAGER TO MAKE CERTAIN TRANSFERS OF APPROPRIATIONS IN SAID BUDGET; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES," **and moved for the first reading of the Ordinance by title only; seconded by Councilwoman Martin. The motion carried unanimously (6).**

City Attorney Miniclier read aloud the title of the Ordinance for the first reading.

Councilman Ferguson moved to authorize publication and a public hearing to be held on November 17, 2021; seconded by Councilwoman Martin. The motion carried by unanimous vote (6).

9. REPORTS FROM BOARDS AND COMMITTEES

Councilman Daski moved to be in receipt of the minutes of the following meetings:

- Board of Adjustment, Minutes of Meeting on October 19, 2021
- Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on October 27, 2021

and to consider independently any recommendation(s) contained therein; seconded by Councilwoman Martin. The motion passed without objection (6).

- A. Board of Adjustment, Minutes of Meeting on October 19, 2021 (no recommendation)
- B. Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on October 27, 2021 (*Also see item 7A*)

1. Recommendation: Don Griffin Trail Improvements, Phase 2

...approve the Don Griffin Trail Improvements, Phase 2 in an amount not to exceed \$150,000.00 and to forward the recommendation to City Council...

City Manager Fettrow reported that the proposed improvements to the Don Griffin Trail at Lake Betsi are part of the BusinessFlare Phase 2 Implementation Plan. The project involves upgrading portions of the trail, adding a new entrance to the trail, improving the existing entrance to the trail at McKnight Family Sports Complex, and adding several amenities along the trail such as benches, trash receptacles, dog waste stations and low-level lighting.

Councilwoman Martin moved to approve the Don Griffin Trail Improvements, Phase 2 in an amount not to exceed \$150,000.00; seconded by Councilman Ferguson. The motion carried unanimously (6).

2. Recommendation: Proposed Design Scope of Work and Cost Estimates for Rockledge Community (Multipurpose) Center at McKnight Family Sports Complex

...approve the proposed Rockledge Community (Multipurpose) Center at the McKnight Family Sports Complex design Scope of Work and cost estimates and to forward the recommendation to City Council...

City Manager Fettrow explained that the BusinessFlare Phase 2 Implementation Plan included a Recreational Use Plan, which was to be introduced into the Lake Betsi Recreational Area. Under a continuing services contract with the City, Architects RZK, Inc. has provided a scope of work and cost estimate to design a multipurpose community center, which would be located on the northwest corner of Sherwood Drive and Cogswell

Street, which will offer both passive and active recreational opportunities. The total estimated cost for the design project is \$204,450.00.

Councilman Daski moved to approve the proposed design Scope of Work and cost estimates for the Rockledge Community (Multipurpose) Center at the McKnight Family Sports Complex; seconded by Councilman Cadore. The motion passed unanimously (6).

3. Recommendation: Proposed Design Scope of Work and Cost Estimates for Barnes Boulevard Streetscape/Landscape Project
...approve the proposed Barnes Boulevard Streetscape/Landscape design Scope of Work and cost estimates and to forward the recommendation to City Council...

City Manager Fettrow noted that Brevard County transferred to the City ownership of Barnes Boulevard in June 2021. Because Barnes Boulevard is located within a Community Redevelopment Agency sub-district, staff recommended that Council consider creating a landscape/streetscape plan for resident use. The proposed scope of work and cost estimate includes concept drawings for sidewalk layouts with benches and dog waste stations around the stormwater park at Barnes Boulevard and Playa Del Sol Drive, along with the medians from Murrell Road to Fiske Boulevard. The total estimated cost for the design project is \$27,280.00.

Councilwoman Martin moved to approve the proposed design Scope of Work and cost estimates for the Barnes Boulevard Streetscape/Landscape project; seconded by Councilman Cadore. The motion carried without objection (6).

4. Recommendation: Updates to Redevelopment Mixed-Use District Architectural and Site Guidelines
...approve the Redevelopment Mixed-Use District Architectural and Site Guidelines and to forward the recommendation to City Council for a public hearing to discuss and approve the proposed revisions...

City Manager Fettrow explained that, per the Rockledge Land Development Regulations, City Council may amend the Architectural and Site Design Guidelines via Resolution, as deemed necessary. She noted that a public hearing is not required per the Land Development Regulations, but Council could move to authorize publication and schedule a public hearing in conjunction with the Resolution, if desired. City Manager Fettrow recommended that a public hearing be scheduled for December 1, 2021 or December 15, 2021 to allow staff adequate time to advertise the hearing.

Councilman Ferguson moved to approve the recommendation, direct the City Attorney to draft the requisite Resolution, and authorize publication and a public hearing to be held on December 15, 2021; seconded by Councilman Cadore.

Councilwoman Martin requested clarification on the public hearing date; City Manager Fettrow confirmed that a hearing on December 15th would ensure that enough time is available for the public hearing to be advertised.

The motion carried unanimously (6).

C. Reappointments and Appointments

- None

10. UNFINISHED BUSINESS

- None

11. CONSENT BUSINESS

Councilman Daski moved for approval of these consent business items:

- A. Approval: Street Sweeping Contract Renewal, USA Services (Public Works Department)
- B. Approval: Preliminary Population Estimate as of April 1, 2021 (City Manager/Planning Division)
- C. Approval: Declaration of Surplus Property and Authorization to Sell or Scrap Surplus Property, Public Works Vehicles and Equipment (Public Works Department)
- D. Approval: Purchase of 2022 Ford Super Duty F-550 4WD with Auto Crane Utility Body and Tommy Gate (Wastewater Treatment Department)

The motion was seconded by Councilwoman Martin and passed without objection (6).

12. ITEMS REMOVED FROM CONSENT BUSINESS

- None

13. NEW BUSINESS

- None

14. PETITIONS, REMONSTRANCES AND COMMUNICATIONS

- Dorothy Olszewski, 1626 Peregrine Circle, requested that grounds maintenance crews pick up debris on Barnes Boulevard before mowing.

15. REPORTS

A. City Manager Report

- City Manager Fettrow:
 - Reported that the first Student Advisory Committee meeting was held on Tuesday, November 2nd.

- Announced that an open house will be held on Saturday, November 6th from 10:00 a.m. – 2:00 p.m. at the Rockledge Municipal Building.
- Reminded Council that the Fall Food Truck “Feast”-ival will be held on Saturday, November 6th from 4:00 p.m. – 7:00 p.m. at the Civic Hub.
- Noted that Councilmen Daski and Hartselle will be sworn in for a successive term at the Council meeting on November 17th.

B. City Attorney Litigation Report

- None

C. Reports from the Dais

- City Attorney Miniclier provided a brief update on the pending litigation involving REDI, LLC.
- Councilman Daski attended the Reflections of Love ceremony on Monday, November 1st in the Civic Hub and encouraged everyone to view the memorial tree by the City Hall parking lot.
- Councilman Ferguson:
 - Attended the Reflections of Love ceremony and commended everyone who helped to make the event a success.
 - Announced that he will be attending the Florida League of Cities Legislative Conference with Councilwoman Martin and City Manager Fettrow on Thursday and Friday.
 - Reminded Councilmembers of the Space Coast League of Cities dinner on Monday, November 8th at Dixie Crossroads in Titusville.
- Councilman Cadore:
 - Thanked Ms. Olszewski for attending the Council meeting and providing feedback.
 - Noted that the first Student Advisory Committee was successful and the students were very engaging.
 - Announced that the Rockledge Youth Football and Cheerleading League will be hosting the end-of-year award ceremony on November 15th at 6:00 p.m. in the Civic Hub.
 - Recently toured the historic Lawndale House and reported that the volunteers are working to bring in additional historical artifacts.
- Councilman Hartselle attended the St. Mary’s Fall Festival on Saturday, October 30th and reported that the event was very well attended.
- Councilwoman Martin:
 - Thanked residents in the audience for attending the meeting.

- Reminded Council that she will be attending the Florida League of Cities Legislative Conference.
- Displayed a newspaper article from October 26th that featured Councilman Hartselle.
- Mayor Price:
 - Received a citizen complaint regarding the aged and faded bows on the Christmas wreaths that are displayed at Fire Station 1 and recommended that the bows be replaced.
 - Will be working with Councilman Daski at the Rockledge Municipal Building Open House on Saturday, November 6th from 10:00 a.m. – 2:00 p.m.

16. ADJOURN

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 6:40 p.m.

Council Chairman

ATTEST: _____
City Clerk