

**ROCKLEDGE CODE ENFORCEMENT BOARD  
MEETING MINUTES**

**Thursday, August 10, 2023 - 4:30 p.m.**

1. CALL TO ORDER/ROLL CALL

The Rockledge Code Enforcement Board met on August 10, 2023, at 4:30 p.m. in the City Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT:       Mark O'Donnell, Chairman  
                                  Jeffrey Fee, Vice Chairman  
                                  Franklin Holder  
                                  Kelly Wentworth

ABSENT:                    Ty Buterbaugh (*excused*)  
                                  Thomas Murray (*unexcused*)

STAFF PRESENT:         Joseph Miniclier, Code Enforcement Board  
                                  Attorney  
                                  John Cooper, Planning Director  
                                  Maddie McDonald, Code Enforcement Officer  
                                  Tricia Olsson, Recording Secretary

With a quorum present, the meeting was called to order by Chairman Mark O'Donnell.

2. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE

- A salute was given to the flag, and the Pledge of Allegiance was recited in unison.

3. APPROVAL OF MINUTES AND ATTENDANCE RECORD

A. Regular Meeting on April 13, 2023

**Jeffrey Fee moved to approve the minutes and attendance record from the regular meeting on April 13, 2023 as amended; seconded by Franklin Holder. The motion passed unanimously.**

4. UNFINISHED BUSINESS

- A. ECE22-0484 – Eddie Lee Williams II – 828 Georgia Avenue, Rockledge, FL 32955 – Vehicle in the driveway without a valid and current motor vehicle license plate.

Code Enforcement Officer McDonald stated the property owner has not come into compliance and requested that an Order be filed with the Brevard County Clerk of Court.

**Jeffrey Fee moved to authorize the filing of an Order with the Brevard County Clerk of Court on case ECE22-0484, and the fine will continue to accrue until the property is brought into compliance; seconded by Franklin Holder. The motion passed.**

- B. ECE21-0345 – Debbie Minicus, Trustee – 31 Barton Avenue, Rockledge, FL 32955 – Dead trees on property [COMPLIED], exterior surfaces in disrepair and life safety issues.

Code Enforcement Officer McDonald reported that the property owner complied by removing dead trees on the property, but the exterior surfaces remain in disrepair and the life safety issues have not been brought into compliance.

Staff requested that an Order be filed with the Brevard County Clerk of Court.

**Jeffrey Fee moved to authorize the filing of an Order with the Brevard County Clerk of Court on case ECE21-0345, and the fine will continue to accrue until the property is brought into compliance; seconded by Kelly Wentworth. The motion passed unanimously.**

## 5. NEW BUSINESS

- A. ECE23-0061 – Willie Sweeney and Ana Sweeney – 1123 Manatee Drive, Rockledge, FL 32955 – Vehicle in driveway with flat tire.

Code Enforcement Officer McDonald was sworn in by Attorney Miniclier. Staff reported that the owner of the property on case ECE23-0061 has brought the property into compliance and no further action was required.

- B. ECE23-0168 – Ryan M. Felice – 1115 Woodsmere Parkway, Rockledge, FL 32955 – Boat and boat trailer over 24-feet in total length parked/stored on property in the side yard and not in the rear yard.

Code Enforcement Officer McDonald reported on March 6, 2023 that a violation of a large boat in disrepair was noted during a routine inspection of the property located at 1115 Woodsmere Parkway. Code Enforcement Officer McDonald further reported that this property has had multiple code violations in the past which included the boat. Code Enforcement Officer McDonald stated a courtesy notice was mailed on March 6, 2023 and additional courtesy notices were sent to the owner as follow-up. Staff reported that the violation remained on April 17, 2023 and a Notice of Violation was sent by certified mail to the owner. The property remained in violation during a reinspection on July 10, 2023, and a Notice of Hearing was mailed on July 11, 2023. Code Enforcement Officer McDonald made numerous attempts to contact the owner in regards to the violation of the boat and trailer. The owner contacted Code Enforcement Officer McDonald by voicemail on July 26, 2023. Code Enforcement Officer McDonald stated she made several attempts over a period of three (3) days to return the call but was unable to contact the owner. No other communication was made by the owner.

Staff requested the applicant be given 20 days to remove the boat and the boat trailer from the property or a fine will be assessed in the amount of \$25.00 per day for 30 days, with an increase of \$25.00 a day until the property is brought into compliance.

Planning Director Cooper provided additional information to the prior violations on this property.

**Jeffrey Fee moved that case ECE23-0168 is in violation of a boat trailer in excess of 24 feet in length on a non-hard stand area which is a violation of the Rockledge Code of Ordinances when the Notice of Violation was sent; seconded by Franklin Holder. The motion carried unanimously.**

**Jeffrey Fee moved that case ECE23-0168, as the property in question, was in violation of Section 55.15.6(a) of the Rockledge Code of Ordinances by housing a boat and trailer which is in excess of 24 feet in length on unapproved ground; seconded by Franklin Holder. The motion passed unanimously.**

**Jeffrey Fee moved that the owner of the property on case ECE23-0168 must be in compliance within 5 days or a fine of \$50.00 a day will be assessed for the first 30 days, with an increase of \$50.00 a day every month until the property is brought into compliance; seconded by Franklin Holder. The motion passed without objection.**

Chairman O'Donnell subsequently read the Order.

6. ADJOURN

There being no further business, the meeting was adjourned at 4:44 p.m.

Submitted by:

Tricia T. Olsson  
Recording Secretary

Approved by:

Mark O'Donnell  
Chairman