

ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

Wednesday, May 25, 2022 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on May 25, 2022 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	Janet Monaco	Commissioner
	David Bucher	Commissioner
	Joseph Miniclier	Commission Attorney
	Tricia T. Olsson	Recording Secretary

ABSENT:	Frederick Sanders	Commissioner ( <i>Excused</i> )
	Al Siefert	Commissioner ( <i>Excused</i> )
	April Fearon	Commissioner ( <i>Excused</i> )

STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Matthew Trine	Assistant City Manager/ Finance Director
	John Cooper	Planning Director

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES AND ATTENDANCE RECORD

A. Meeting on April 27, 2022 (Regular Meeting)

**Commissioner Lum moved to approve the minutes and attendance record of the regular meeting on April 27, 2022; seconded by Commissioner Monaco. The motion carried unanimously.**

3. FINANCIAL REPORT

A. April 2022

**Commissioner Bucher moved to be in receipt of the financial report for the Rockledge Community Redevelopment Agency for the month of April 2022; seconded by Commissioner Lum. The motion carried by unanimous vote.**

#### 4. REPORTS FROM STAFF/COMMITTEES

##### A. Progress Reports

Planning Director Cooper provided an update on the following:

##### 1. Recent Events

- 21<sup>st</sup> Annual Charity Golf Tournament, held on May 14, 2022 at the Turtle Creek Golf Course

##### 2. Upcoming Events

- 4<sup>th</sup> of July Picnic, Monday, July 4, 2022 from 10:00 a.m. – 2:00 p.m. at McLarty Park
- Food Truck Friday, the 4<sup>th</sup> Friday of each month from 4:30 p.m. – 7:30 p.m. at the Rockledge City Hall/Civic Hub parking lot (no event held in May). The next Food Truck Friday event will be June 24, 2022.

##### 3. Facade Improvement Grant Updates

- A total of \$56,985.66 in facade grant projects are in progress for Fiscal Year 2021 – 2022, and projects have been completed in the amount of \$32,700.00 for Fiscal Year 2021 – 2022.

##### 4. Project Updates

- Barton Boulevard Road Diet

No update.

- Don Griffin Trail

Phase III of the project started Monday, May 23, 2022, and it is estimated to be completed in two months.

- Barnes Boulevard Streetscape/Landscape

No update.

- EV Charging Stations

City Council approved the installation of two electric vehicle charging stations in the City Hall/Civic Hub parking lot by ChargePoint. The costs of the charging stations and the safety of the equipment have been thoroughly reviewed by staff.

#### 5. UNFINISHED BUSINESS

- None

#### 6. CONSENT BUSINESS

- None

#### 7. NEW BUSINESS

- ##### A. Approval: Rockledge Community (Multipurpose) Center at the McKnight Family Sports Complex

Planning Director Cooper provided a Scope of Work and two cost estimates for the Rockledge Community (Multipurpose) Center, received from W&J

Construction Corporation and Gregori Construction, Inc. After evaluation of the quotes, staff recommended that the project be awarded to W&J Construction Corporation in an amount not to exceed \$4.1 million. The selection of W&J Construction Corporation was based on their experience building similar types of facilities.

Planning Director Cooper provided additional information about the plans, design, and various indoor sports that could be held in the Multipurpose Center.

City Manager Fettrow advised that the CRA escrow has the funds to cover the cost of this project.

Assistant City Manager/Finance Director Trine provided an explanation of the financial report showing the operating cost account currently at \$2.156 million, and the escrow account, which is specifically set aside for future projects, at \$4.2 million. Mr. Trine reported there is an adequate amount of funds for the estimated cost of the Multipurpose Center and other future projects.

Deputy Mayor Frank Forester, 1481 Wellington Circle, discussed the benefits and interest of this project for youth groups in Rockledge and stated that the facility will provide a safe place for children to participate in sports activities throughout the year. Mr. Forester shared his experience working at Kennedy Middle School and stated the gym was rented and used by different youth groups on a regular basis for tournaments. It was further stated that this type of facility will bring more people from the surrounding areas to attend sports events, shop, and dine in the area.

City Manager Fettrow provided more information and noted that, if approved by City Council, there will be one or two full-time employees to operate this facility. She further explained that staff carefully reviewed the CRA Plan, and it is outlined in the Plan that this type of project is an acceptable expense. City Manager Fettrow noted that visibility will increase due to meeting rooms in the center, which will be available to rent.

Planning Director Cooper stated he is currently working on signage to direct people to the parks and amenities throughout the City of Rockledge, and he will also create signage for the Multipurpose Center if it is approved. It was further explained there will be paved parking at the Multipurpose Center that will be based on the requirements of the project.

**Commissioner Monaco moved to approve the Rockledge Community (Multipurpose) Center at the McKnight Family Sports Complex and to award the contract to W&J Construction Corporation in an amount not to exceed \$4.1 million and to forward the recommendation to City Council; seconded by Commissioner Bucher. The motion carried by unanimous vote.**

## 8. REPORTS FROM COMMISSIONERS

- Planning Director Cooper provided an update on several new businesses and developments in Rockledge.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:10 p.m.

Respectfully submitted,

Tricia T. Olsson  
Recording Secretary

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Chairman, Board of Commissioners of the  
Community Redevelopment Agency