

ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS

REGULAR MEETING MINUTES

Wednesday, March 22, 2023 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on March 22, 2023 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

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| PRESENT: | Edward Inman | Commissioner |
| | Steve Lum | Commissioner |
| | Frederick Sanders | Commissioner |
| | David Bucher | Commissioner |
| | April Fearon | Commissioner |
| | Joseph Miniclier | Commission Attorney |
| | Tricia T. Olsson | Recording Secretary |

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| ABSENT: | Al Siefert | Commissioner (<i>Excused</i>) |
| | Janet Monaco | Commissioner (<i>Excused</i>) |

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|----------------|--------------------|---|
| STAFF PRESENT: | Dr. Brenda Fettrow | City Manager |
| | Matthew Trine | Assistant City Manager/ Finance Director |
| | John Cooper | Planning Director |

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

A. Meeting of January 25, 2023 (Regular Meeting)

Commissioner Fearon made a motion to approve the minutes and attendance record of the regular meeting on January 25, 2023; seconded by Commissioner Bucher. The motion carried unanimously.

3. FINANCIAL REPORT

A. January 2023

See item 3.B. for motion

B. February 2023

Commissioner Lum moved to be in receipt of the financial reports for the Rockledge Community Redevelopment Agency for the months of January 2023 and February 2023; seconded by Commissioner Fearon. The motion carried by unanimous vote.

4. REPORTS FROM STAFF / COMMITTEES

A. Progress Reports

Planning Director Cooper provided an update on the following:

1. Recent Events

- Rockledge Market Day, held on February 8 and March 8, 2023 at the Rockledge Civic Hub
- Food Truck Friday, held on February 24, 2023 at the Rockledge City Hall parking lot
- Wednesday-Friendsday, held on March 1, 2023 at the Rockledge Civic Hub

2. Upcoming Events

- Food Truck Friday, March 24, 2023 from 4:30 p.m. – 7:30 p.m. at the Rockledge City Hall parking lot
- Trash Bash, April 1, 2023 from 8:00 a.m. – 12:00 p.m. at the Rockledge City Hall
- Rockledge Market Day, April 12, 2023 from 10:00 a.m. – 2:00 p.m. at the Rockledge Civic Hub
- 22nd Annual Charity Golf Tournament, May 13, 2023 at 7:00 a.m. at the Turtle Creek Golf Course
- City Manager Fettrow announced the Volunteer Breakfast is scheduled for May 6, 2023 at 9:00 a.m. at the Rockledge Regional Medical Center

3. Façade Improvement Grant Program Update

- A total of \$5,244.00 in façade improvement grant projects are in progress, and a total of \$32,849.90 in façade improvement grant projects have been completed.

4. Project Updates

- None

5. UNFINISHED BUSINESS

- None

6. CONSENT BUSINESS

- None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant – Brevard Achievement Center, 1845 Cogswell Street

Planning Director Cooper presented the façade improvement grant application for Brevard Achievement Center, and provided details on the applicant's plan to have three (3) buildings painted at their business. The applicant obtained the requisite three (3) price quotes for the painting project,

and they chose the lower quote from Keenan Painting in the amount of \$12,785.00. The applicant requested a façade improvement grant in the amount of \$6,392.50.

Commissioner Lum moved to approve the façade improvement grant for Brevard Achievement Center, 1845 Cogswell Street in the amount of \$6,392.50; seconded by Commissioner Sanders. The motion passed unanimously.

B. Approval: Fiscal Year 2022 Community Redevelopment Agency Annual Report

Planning Director Cooper presented the Fiscal Year 2022 Community Redevelopment Agency Annual Report, which is required by Florida Statute, Chapter 163, and it will be submitted to the County Commissioners and other agencies. In addition, the report will be made available online.

Commissioner Fearon moved to approve the Fiscal Year 2022 Community Redevelopment Agency Annual Report; seconded by Commissioner Bucher. The motion passed by unanimous vote.

8. REPORTS FROM COMMISSIONERS

- Assistant City Manager/Finance Director Trine provided detailed information in regards to the financial report and the budget for the façade improvement grants.
- Planning Director Cooper provided an update on several development projects that are in progress.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 5:51 p.m.

Respectfully submitted,

Tricia T. Olsson
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency