
**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

Wednesday, September 26, 2018 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on September 26, 2018 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Angela Mumblow	Commissioner
	Perry Cameron Jr.	Commissioner (arrived 5:31 p.m.)
	Joseph Miniclier	Commission Attorney

ABSENT:	Lynne Krnoul Roll	Commissioner (excused)
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STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator
	Matthew Trine	Interim Assistant City Manager/Finance Director
	Sherry Cazessus, CMC	Recording Secretary

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of August 22, 2018

Commissioner Lum made a motion to approve the minutes and attendance record of the meeting on August 22, 2018; seconded by Commissioner Laymance. The motion carried unanimously.

3. FINANCIAL REPORT – August 2018

Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Laymance. The motion carried unanimously.

Mr. Trine stated that Friday will mark the end of the fiscal year. Mr. Trine reported that at next month's meeting there will be two budget items. The first one is a budget amendment and it addresses economic changes and the rising interest rate on the line of

credit, and the purchase of the property on Rockledge Boulevard. The second one will address the use of the unrestricted CRA fund balance for a specific project.

4. REPORTS FROM STAFF

A. Progress Reports

1. Recent Events

Ms. Kellner reported on the following:

- The September 11 Remembrance Ceremony was held September 10th at Fire Station No 3
- The new banners were installed on Barton Boulevard this week
- Accent Electric has begun demolition of the building located at 175 Barton Boulevard

2. Upcoming Events

Ms. Kellner announced the following upcoming events:

- Ribbon Cutting and VIP Event, Signature Smile Family Dentistry, 573 Barnes Boulevard, Thursday September 27th at 4:30 p.m., with cut at 5:00 p.m.
- Ribbon Cutting, Dance Variations, 1899 Murrell Road, Suite 106, Friday September 28th at 4:30 p.m., with cut at 5:00 p.m.
- Rockledge Department of Public Safety National Night Out, Tuesday October 2nd from 4:00 to 7:00 p.m. at 1801 South Fiske Boulevard
- Civic Hub Ground Breaking, Thursday October 4th at 5:30 p.m. at future Civic Hub property east of City Hall
- Hot Rockin' Night Car Show, Saturday October 20th from 5:00 to 8:00 p.m. on Barton Boulevard
- Central Florida's The Food Truck Bazaar and Annual Holiday Food Drive Kick off, Thursday November 8th from 5:00 to 7:00 p.m. at Rockledge Square
- Light Up Rockledge, Saturday December 1st from 6:00 to 7:30 p.m. at Rockledge City Hall
- Cocoa-Rockledge Holiday Parade, Saturday December 8th beginning at 3:30 p.m. Parade route starts at Rockledge High School and ends at Lee Wenner Park in Cocoa Village

Attorney Miniclier reported that he had researched the CRA policy regarding the City requesting a façade grant for Fire Station #36 (2). Mr. Miniclier stated his findings indicated the City is allowed to request funds for improvements for roads, buildings, and landscaping for property located in the Redevelopment District as a capital improvement project.

5. UNFINISHED BUSINESS

A. Approval: Extension of Façade Grant – 1263 Rockledge Boulevard

Ms. Kellner introduced economic development consultant Joan Junkala, who presented the request for an extension for the façade grant for Macik Builders LLC which was approved at the October 25, 2017 meeting in the amount of \$10,000.00.

Owner Jeff Macik stated he submitted his permit application to the Building Department in December and is currently working with them on the fourth revision on the permit. Mr. Macik estimated the project would be completed in 5 months once the permit has been issued.

Motion by Commissioner Lum to approve the one-year extension to the façade improvement grant for Macik Builders LLC; seconded by Commissioner Mumblow. The motion carried unanimously.

B. Approval: Extension of Façade Grant – 500 Barton Boulevard

Ms. Junkala presented the request for a 90-day extension for the façade improvement grant for Kaydenlew LLC, which was approved at the October 25, 2017 meeting in the amount of \$10,000.00. The reason for the delay is availability of contractors and the material to complete the project.

Motion by Commissioner Laymance to approve a 90-day extension to the façade improvement grant for Kaydenlew LLC; motion seconded by Commissioner Mumblow. The motion carried unanimously.

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant Request, Bridges, 1694 Cedar Street

Ms. Kellner presented the façade improvement grant request from Bridges, located at 1694 Cedar Street. The purpose of the façade grant is to provide a walkway canopy structure between the main building and the multimedia center. This will provide clients utilizing wheel chairs and mobility devices protection from inclement weather when moving between the main building and the center. The cost of the project is \$10,000.00.

David Cooke, President of Bridges stated that the facility has been in Rockledge for 62 years; has a staff of 110 and serves 350 people a day.

Motion by Commissioner Lum to approve the façade improvement grant for Bridges in the amount of \$5,000.00; motion seconded by Commissioner Laymance. The motion carried unanimously.

B. Approval: Façade Improvement Grant Request, Zakcar Investments – RE/MAX Aerospace Realty, 1311 Rockledge Boulevard

Ms. Kellner presented the façade improvement grant application from Zakcar Investments-RE/MAX Aerospace Realty, located at 1311 Rockledge Boulevard. The

purpose of the façade grant is the removal of an aging stone wall; new landscaping and irrigation; up lighting and sign replacement for the multi-tenant building. The total cost of the project is \$10,857.00.

Paul Hayhurst, broker/owner stated that a problem with his septic system and drain field caused the landscaping to be destroyed.

Motion by Commissioner Lum to approve the façade improvement grant for Zakcar Investments-RE/MAX Aerospace Realty in the amount of \$5,428.00; motion seconded by Commissioner Mumblow. The motion carried unanimously.

C. Approval: Dixie Lane Drainage/Sidewalk Project

Ms. Kellner reported that the corner of Dixie Lane and Florida Avenue has been subject to considerable flooding over the years. The condition has worsened over time and poses a hazard to local traffic at that intersection. This project would improve infrastructure by removing and replacing the existing sidewalk, curbing, gutter and turf. The work would be done by the City Public Works staff and would cost \$4,910.00. Staff would like this to be funded from the 2018/2019 Redevelopment Agency's Neighborhood Improvements Budget.

Motion by Commissioner Laymance to approve funding for the Dixie Lane Drainage Project in the amount of \$4,910.00; motion seconded by Commissioner Lum.

Ms. Cazessus stated that the motion should include that the project be funded from the 2018/2019 Redevelopment Agency's Neighborhood Improvements Budget.

Commissioner Lum withdrew the second and Commissioner Laymance withdrew the motion.

Motion by Commissioner Laymance to approve funding for the Dixie Lane Drainage Project in the amount of \$4,910.00 to be funded from the 2018/2019 Redevelopment Agency's Neighborhood Improvements Budget; motion seconded by Commissioner Lum. The motion carried unanimously.

8. REPORTS FROM COMMISSIONERS

Commissioner Lum stated he is impressed with the City being on top of things and commended Dr. Fettrow for continuing the legacy.

Chairman Inman asked for the status of the façade improvement grant that was requested for Fire Station #36 (2) at last month's meeting. Dr. Fettrow reported that although it was entirely legal and appropriate as advised by the City Attorney, the City had decided to withdraw the request.

Dr. Fettrow offered one on one meeting with the Commissioners prior to the next meeting to discuss the proposed budget amendment.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:12 p.m.

Respectfully submitted,

Sherry Cazessus, CMC
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency