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**ROCKLEDGE CODE ENFORCEMENT BOARD  
MEETING MINUTES**

**Thursday, August 9, 2018 - 4:30 p.m.**

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1. CALL TO ORDER

The Rockledge Code Enforcement Board met on August 9, 2018, at 4:30 p.m. in the City Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

MEMBERS PRESENT: Paul Grossman  
Kevin Jarvis, Vice Chair  
Karen Kuta, Chairman  
Marth Rich  
David Wilkison

MEMBERS ABSENT: Michael Lapinski (excused)  
Dianne Johnson (excused)

STAFF PRESENT: Mitch Goldman, Board Attorney  
Joseph Miniclier, City Attorney  
Maddie McDonald, Code Enforcement Officer  
Sherry Cazessus, CMC, Recording Secretary

With a quorum present, the meeting was called to order by Chairman Karen Kuta.

2. APPROVAL OF MINUTES

- Meeting of June 14, 2018

**Motion by Kevin Jarvis to approve the Minutes and Attendance Records of the meeting on June 14, 2018; motion seconded by Martha Rich. All in favor. Motion carries.**

3. OLD BUSINESS

4. NEW BUSINESS

City Attorney Miniclier asked the Board members if they had any Ex-Parte communications and/or investigations regarding the agenda items. Code Board members Karen Kuta and Kevin Jarvis stated that they live in the same subdivision as the 1860 Bridgeport Circle case. City Attorney Miniclier stated there is no statutory issue and they were not required to reclude themselves from the case

- A. 17-027 – Curtis Trimble – 880 Spirea Drive – Large boat on the property that does not have current registration and is stored on the grass (COMPLIED), the exterior of the house with cracked or missing stucco, roof and rear porch in need of repair (TABLED June 14, 2018)

**Motion by Kevin Jarvis to remove 17-027 from the table; seconded by Paul Grossman. All in favor. Motion carries.**

Code Enforcement Officer McDonald stated that this has been an ongoing issue which Mr. Trimble has been working on. G & G Roofing was issued a building permit to replace the roof on July 30<sup>th</sup>, but told Mr. Trimble that it would be 2 to 3 weeks before they could begin work on his roof. Work has begun on the missing stucco and the damage to the rear porch will be taken care of when the roof is replaced.

**Motion by Kevin Jarvis to retable 17-027 until the next meeting; motion seconded by Paul Grossman. The motion carried.**

- B. 18-003 – Lisbeth Nunn Clark – 1375 Gleneagles Way – Unmaintained pool, screen enclosure missing screen

1. Finding of Fact, Conclusion of Law, and Order (June 14, 2018) [COMPLIED]

Code Enforcement Officer McDonald reported that the enclosure around the pool has been rescreened and the pool water has been treated. The property is in compliance.

- C. 18-07 – Kevin Nazario – 1227 Sleepy Hollow Lane – Unprotected / unsanitary pool as screen enclosure is missing screen, the fence that surrounds the rear yard is dilapidated as there are missing panels and slats and there is debris within the enclosure (TABLED June 14, 2018)

**Motion by Kevin Jarvis to remove 18-07 from the table; seconded by Paul Grossman. All in favor. Motion carries.**

Code Enforcement Officer McDonald reported that the pool enclosure has been rescreened and that a permit had been issued to replace the fence. Code Enforcement Officer McDonald stated her last contact with Mr. Nazario was the end of July, at that time he stated he would pick up the permit when he got paid the first of August. It was noted that there is no longer a safety issue with the pool now that the screen has been replaced. Staff recommends allowing Mr. Nazario 30 days to either pick up the permit or to remove the fence.

**Motion by Paul Grossman to extend the owner 30 days to either pick up the fence permit or remove the fence; motion seconded by Kevin Jarvis. The motion carried.**

- D. 18-08 – Bea Zeadlis – 25 South Street – Inoperable Vehicle / Commercial Vehicle on the property – dilapidated accessory structure on property

Code Enforcement Officer McDonald stated she had received a complaint regarding an inoperable commercial vehicle and a dilapidated accessory structure on 25 South Street. Teresa, who is assisting the elderly owner, has unsuccessfully called multiple tow companies to remove the vehicle. A new tarp was purchased and would be installed on the accessory structure. Code Enforcement Officer McDonald has put the owner in contact with the Merritt Island Rotary for assistance in removing the vehicle and requested the item be tabled until the next meeting.

**Motion by Kevin Jarvis to table item 18-08 until the next meeting; motion seconded by Martha Rich. The motion carried.**

- E. 18-09 – Hector Lopez-Acevedo – 1247 Sleep Hollow Lane – Exterior violation, rotting wood, missing fascia, soffit

Code Enforcement Office McDonald stated a complaint was received in April regarding rotting wood, missing fascia and soffit on the property at 1247 Sleepy Hollow Lane. The property is occupied by Manual Vasquez, who has been living there since his home in Puerto Rico was destroyed by Hurricane Irma and was informed that Mr. Lopez-Acevedo has been hospitalized for over a month and is unable to do further work on the property. During discussion it was determined that the owner had been improperly noticed due to a scrivener's error and would have to be noticed properly.

- F. Cheryl Miles – 1860 Bridgeport Circle – Dilapidated fence / required subdivision barrier wall

Code Enforcement Officer McDonald reported that the property has a dilapidated fence that is a required subdivision barrier wall, the maintenance and repair of the wall falls to the property owner. There has been no contact from the property owner and notices of violation have been refused and/or unclaimed. This was followed up and the property owner has been notified appropriately.

**Motion by Kevin Jarvis that there exists at 1860 Bridgeport Circle a dilapidated fence, which is a violation of the Rockledge Land Development Regulations when the Notice of Violation was sent; motion seconded by Paul Grossman. All in favor. Motion carries.**

**Motion by Kevin Jarvis that the property at 1860 Bridgeport Circle is in violation of Section 81.30 (D) (2) and Section 81.31 (2) of the Rockledge Land Development Regulations; seconded by Paul Grossman. All in favor. Motion carries**

**Motion by Kevin Jarvis that the property at 1860 Bridgeport Circle must be in compliance with Section 81.30 (D) (2) and Section 81.31 (2) of the Rockledge Land Development Regulations by replacing the dilapidated fence within 10 days, or a fine of \$100.00 a day will be imposed retroactive to the date the order was signed; seconded by Paul Grossman. All in favor. Motion carries.**

5. ADJOURN

There being no further business, the meeting was adjourned at 4:56 p.m.

Submitted by:

Sherry Cazessus, CMC  
Recording Secretary

Approved by:

Karen Kuta  
Chairman