
**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

Wednesday, April 25, 2018 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on April 25, 2018 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Ryan Cox	Commissioner (arrived 5:37 p.m.)
	Lynne Krnoul Roll	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Perry Cameron Jr.	Commissioner
	Joseph Miniclier	Commission Attorney

ABSENT:	Dan Henn	Commissioner (excused)
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STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Alix Bernard	Planning Director
	Britta Moore	Redevelopment Coordinator
	Matthew Trine	Finance & Risk Management
	Sherry Cazessus, CMC	Recording Secretary

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of March 28, 2018

Commissioner Lum made a motion to approve the minutes and attendance record of the meeting on March 28, 2018; seconded by Commissioner Laymance. The motion carried unanimously.

3. FINANCIAL REPORT – March 2018

Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Roll. The motion carried unanimously.

4. REPORTS FROM STAFF

A. Progress Reports

1. Façade Grant Projects

Ms. Moore reported that the Space Coast Health Foundation project is progressing and that the structure over the garden area has been completed.

2. Barnes Boulevard Widening Project

Ms. Moore reported that the commissioners will see where the payment will be made for the illuminated street signs that were installed on Barnes Boulevard.

3. Recent Events

Ms. Moore reported on the following recent events:

- Keep Brevard Beautiful – Trash Bash was held Saturday, April 7th
- Ribbon Cutting was held for Recycle Brevard on Tuesday, April 24th

4. Upcoming Events

Ms. Moore announced the following upcoming events:

- City of Rockledge 4th Annual Memorial Day Ceremony, to be held Sunday May 27th from 2:00 to 3:00 p.m. at Larry L. Schultz Park
- City of Rockledge Employee Charity Golf Tournament, to be held Saturday, June 9th at Turtle Creek Golf Club. Registration begins at 7:00 a.m., with shotgun start at 8:00 a.m.
- Annual Independence Day Picnic, Wednesday, July 4th from 10:00 a.m. to 3:00 p.m. at McLarty Park

5. UNFINISHED BUSINESS - None

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant – Prill Properties, LLC

Ms. Moore introduced Jacquie Delaney, accountant for Signature Family Dentistry. Ms. Delaney stated that the new tri-plex facility currently under construction at 573 Barnes Boulevard is the future home of Signature Smile Family Dentistry. The façade improvement grant request is for a powder-coated aluminum pergola/lattice system; custom millwork; and landscaping at the west end of the new construction. The estimated cost the project is \$27,000.00. Discussion focused on the legality of utilizing façade grants for new construction.

Motion by Commissioner Lum to approve the façade improvement grant for Prill Properties LLC in the amount of \$10,000.00 contingent on staff verifying the Statute allows for awarding to new construction; motion seconded by Commissioner Laymance. The motion carried unanimously

B. Approval: Community Development Agency Budget Amendment

Ms. Moore presented the amended FY 2017-2018 Agency budget. The first part is an amendment to engineering budget (Civic Hub), the cost of which has increased since the budget amounts were established in previous fiscal years. The second part is to

enable the transfer of funds from Neighborhood Improvements to Civic Hub construction, which will enable the project to advance and commence with the land clearing in the current fiscal year.

Motion by Commissioner Laymance to approve the proposed amendment to the FY 2017-2018 budget and to forward recommendation to City Council; motion seconded by Commissioner Lum. The motion carried unanimously.

C. Approval: Civic Hub Land Clearing

Ms. Moore reported that staff had obtained three quotes for land clearing of the Civic Hub property. The low quote was received from ABC Landclearing and Development Inc. in the amount of \$19,100.00. Ms. Moore requested approval of the low quote, which would enable the land clearing to begin on the future Civic Hub site.

Motion by Commissioner Cameron to approve the ABC Landclearing and Development bid in the amount of \$19,100.00 for the Civic Hub land clearing; motion seconded by Commissioner Cox. The motion carried.

Motion by Commissioner Lum to direct Attorney Miniclier to prepare the contract for ABC Landclearing and Development in the amount of \$19,100.00 for the Civic Hub land clearing; motion seconded by Commissioner Laymance. Motion carried unanimously

D. Discussion: Appraisal Report for 1400 Block of Rockledge Boulevard

Ms. Moore presented the appraisal reported for the two vacant parcels of land located in the 1400 block of Rockledge Boulevard, which is next to the Medfast Clinic. The appraisal indicated a market value of \$45,000.00. If purchased the Agency would then work with developers to offer off-site signage incentives.

Motion by Commissioner Lum to direct staff to move forward with purchase negotiations of the property; motion seconded by Commissioner Roll. The motion carried unanimously.

At this time Dr. Fettrow initiated a non-agenda item discussion regarding the Civic Hub. Brevard County currently has a contract with W & J Construction for projects that cost up to \$2 million. The City has the ability to piggy-back on this contract, which it currently is doing for the rebuilding of Fire Station 36 (2) on Fiske Boulevard. Dr. Fettrow introduced the idea of the CRA piggy-backing on this contract to begin the Civic Hub project. By utilizing this process and not going out to bid, it would allow the project to be started in this fiscal year. Kimley-Horn previously had estimated the project cost to be between \$2.2 and \$2.5 million, so this option could also save the City a considerable amount of money. Dr. Fettrow requested authorization to approach W & J Construction to determine if the project could be completed by utilizing the piggy-back contract option.

Motion by Commissioner Lum to direct the City Manager to negotiate with W & J Construction for the CRA to enter into a contract for the Civic Hub Project; motion seconded by Commissioner Laymance. The motion carried.

8. REPORTS FROM COMMISSIONERS – None

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:15 p.m.

Respectfully submitted,

Sherry Cazessus, CMC
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency