
ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

WEDNESDAY, FEBRUARY 5, 2020 ♦ 6:00 P.M.

1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on February 5, 2020, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Thomas J. Price	Mayor
	Michael Cadore	Councilmember, Seat #1
	Dr. R. Shaun Ferguson	Councilmember, Seat #2
	Sammie Brown Martin	Councilmember, Seat #3
	Frank T. Forester	Councilmember, Seat #4
	Duane A. Daski	Councilmember, Seat #5
	Ted J. Hartselle	Councilmember, Seat #6
	Joseph E. Miniclier	City Attorney
	Dr. Brenda Fettrow	City Manager
	Lisa C. Nicholas	Public Relations Officer & City Clerk
	Jennifer M. LeVasseur	Deputy City Clerk
STAFF PRESENT:	Matthew Trine	Assistant City Manager & Finance Director
	Alexandra Bernard	Planning Director
	Joseph P. LaSata	Public Safety Director/Chief of Police
	Donna Seyferth	Deputy Chief of Police
	Michael Jarusiewicz	Assistant to Public Works Director
	James Elmore	Wastewater Treatment & Water Reclamation Director

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

2. INVOCATION

- At the invitation of Councilman Ferguson, the invocation was given by Superintendent Sylvester Jones, Senior Pastor, Central Brevard Community Church of God in Christ.

3. SALUTE TO THE FLAG AND PLEDGE OF ALLEGIANCE

- A salute was given to the flag and the Pledge of Allegiance was repeated in unison.

4. APPROVAL OF MINUTES

- Regular Meeting on January 15, 2020

Councilman Daski moved to approve the minutes of the regular meeting on January 15, 2020; seconded by Councilman Hartselle. The motion carried unanimously (7).

5. PRESENTATIONS

A. Mayor Price

1. Yard of the Year, Cynthia Johnston, 1143 Bolle Circle

Mayor Price recognized Cynthia Johnston, whose home at 1143 Bolle Circle was selected by The Rockledge Environmental Enhancement (T.R.E.E.) Board to receive the Yard of the Year Award for 2019. Ms. Johnston was unable to attend the meeting; a framed certificate of award, a gift certificate to Rockledge Gardens, and the congratulations of the Mayor and Council will be delivered to Ms. Johnston by Staff.

2. Business Recognition

a) Business of the Quarter, 4th Quarter 2019
Yong's Wigs, 1834 Rockledge Boulevard

b) 2019 Business of the Year
Rockledge Gardens, 2153 Rockledge Boulevard

Mayor Price recognized Yong's Wigs, 1834 Rockledge Boulevard, which was selected by the Rockledge Business Development Committee to receive the Business of the Quarter Award for the 4th quarter of 2019, as well as Rockledge Gardens, 2153 Rockledge Boulevard, which garnered the Business Development Committee's Business of the Year Award for 2019. Accepting the award for Yong's Wigs from Mayor Price was Yong Corcoran and staff; Kevin and Theresa Riley were present to accept the award for Rockledge Gardens.

Not an Agenda Item

Mayor Price presented Councilman Cadore with his first City of Rockledge pin.

B. Steve Phelps and Gregory Phelps, Edward Jones; Terry Tolbert, Allen & Company

1. Report on City Investments

Steve Phelps and Gregory Phelps, Edward Jones, presented a report on the City's investments. Steve Phelps summarized a recent article published in the *Florida Today* regarding questionable investments made by the Brevard County School System. Clarification was provided as to the banks owned by the City and the vetting process required by investment policy. Gregory Phelps noted that a Product Review Committee rigorously vets potential investment options as an extra level of professional review. The Phelps team responded to questions from Council. Councilman Forester proposed that this issue be referred to the Finance and Budget Committee for evaluation of banks that would be appropriate for investment from an ethical standpoint. Terry Tolbert, Allen & Company, was unable to attend the meeting.

6. FINANCIAL / BUDGET REPORT

- None

7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- None

8. REPORTS FROM BOARDS AND COMMITTEES

Councilman Ferguson moved to be in receipt of the minutes of the following meetings:

- The Rockledge Environmental Enhancement (T.R.E.E.) Board, Minutes of Meeting on December 12, 2019, and January 9, 2020
- Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on January 22, 2020

The motion was seconded by Councilwoman Martin and passed without objection (7).

- A. The Rockledge Environmental Enhancement (T.R.E.E.) Board, Minutes of Meeting on December 12, 2019, and January 9, 2020
- B. Community Redevelopment Agency Board of Commissioners, Minutes of Meeting on January 22, 2020

C. Reappointments and Appointments

1. Reappointments

- o None

2. Appointments

- a. Economic Development Commission of Florida's Space Coast

Councilwoman Martin moved to appoint Sean Farrell as the City's primary representative and Gregory Phelps as the secondary representative to the Economic Development Commission's Board of Directors; seconded by Councilman Ferguson. The motion passed without objection (7).

9. UNFINISHED BUSINESS

- o None

10. CONSENT BUSINESS

Councilman Daski moved for approval of these consent business items:

- A. Approval: Use of FEMA Recovery Funds for Renovations to Fire Stations 35 and 37 (Public Safety Department)
- B. Approval: Increase in Existing Private Extra-Duty Detail Rate and Corresponding Administrative Fee (Public Safety Department)
- C. Approval: Declaration of Surplus Property, Miscellaneous Items (Public Works Department)
- D. Approval: Engineering Services, Force Main Design for Newly Annexed Property, Jacobs Engineering Group (Wastewater Treatment Department)
- E. Approval: Authorizing the City Manager to Sign and Transmit the First Amendment to the Restated Interlocal Agreement for the Creation of the Space Coast Transportation Planning Organization (SCTPO) (City Manager)
- F. Approval: Liability Deductible Invoice, Florida League of Cities (Finance Division)
- G. Approval: Ratification of Council Action from December 18, 2019, Adoption of Ordinance No. 1767-2019 (Planning Division)

- H. Approval: Rescindment of Resolution No. 2006-594, Pertaining to Naming of Streets in a Proposed Multi-Family Development (Planning Division)
- I. Approval: Ratification of Memorandum of Understanding (MOU), Coastal Florida Police Benevolent Association (CFPBA) (City Manager)
- J. Approval: Emergency Medical Services Grant Agreement (Public Safety Department)

The motion was seconded by Councilwoman Martin and passed by unanimous vote (7).

11. NEW BUSINESS

- A. Action Item: Extension of Janitorial Services Agreement for City Facilities, Anima Christi (City Manager)

City Manager Fettrow indicated that staff is recommending a three-year extension of the Janitorial Services Agreement with Anima Christi for the cleaning of City facilities. The City has been utilizing Anima Christi since 2015, and there have been no issues or concerns with the company or its service. In addition to cleaning City facilities, the company will now begin taking care of the restrooms in the new Civic Hub. The City Attorney has reviewed the agreement for legal form and content and no issues were discovered.

Councilman Daski moved to approve the three-year extension of the Janitorial Services Agreement with Anima Christi for the cleaning of City facilities and the Civic Hub restrooms; seconded by Councilwoman Martin. The motion passed by unanimously (7).

- B. Action Item: Change in Personnel, Office of the City Clerk (City Manager)

City Manager Fettrow noted that, effective February 7, 2020, City Clerk Nicholas will be resigning her position. Because the City Clerk's position is appointed by City Council, per the City Charter, the action is subject to Council consideration. City Manager Fettrow recommended that Deputy City Clerk Jennifer LeVasseur be appointed as Acting City Clerk for a period of time. At the conclusion of that period, the position and personnel will be evaluated.

Councilman Ferguson moved to accept the resignation of City Clerk Nicholas, effective February 7, 2020, to appoint Deputy City Clerk Jennifer LeVasseur as Acting City Clerk for a period not to exceed 120 days, and to authorize City Manager Fettrow to use discretion to handle the position accordingly; seconded by Councilman Forester. The motion passed unanimously (7).

12. PETITIONS, REMONSTRANCES AND COMMUNICATIONS

- None

13. REPORTS

A. City Manager Report

- The Florida Black Caucus Conference and Gala will be held March 12 and 13 in Miramar. Former Councilman Dr. Joe Lee Smith will be honored Thursday evening at the gala. If Councilmembers wish to attend, Staff can register and obtain tickets for the gala. Further, an Emeritus status has only been awarded once in the City's history, when Chairman Emeritus was bestowed upon former Councilman Dick Blake in 2014. An Emeritus status would be recognized through a Mayoral Proclamation.

Councilman Ferguson moved to recognize Dr. Joe Lee Smith as Councilman Emeritus at the Florida Black Caucus event; seconded by Councilman Forester. The motion passed unanimously (7).

- A clean-up and yardwork event will be held at Anderson Park on Saturday, February 8, at 9:00 a.m.
- Councilman Forester, Councilman Ferguson and City Manager Fettrow will be traveling to Tallahassee next week to work with the Legislature on several bills that will directly impact the City.
- The 12th Annual Art and Craft Show will be held Saturday and Sunday, February 15 and 16, in the Civic Hub.
- Rockledge will be hosting the Chamber of Commerce Wednesday Friendsday event on March 4.

B. City Attorney Litigation Report

- None

C. Reports from the Dias

- City Clerk Nicholas shared her gratitude in serving as City Clerk and expressed her enjoyment in the time spent with the City of Rockledge.
- City Attorney Miniclier
 - Reported that he has been conducting research on ex-officio appointments for City Council members to serve on boards and committees and has drafted an ordinance accordingly. There exists a dual position provision in the Florida Constitution, and the Attorney General has opined that a City Councilmember can act as an ex-officio member of an advisory committee. City Attorney

Miniclier recommends that the proposed ordinance be presented to the Council Administrative, Personnel, and Community Relations Committee to address the possibility of a City Councilmember serving on a retirement board.

- Requested travel authorization to attend the Florida Bar Sunshine Law course on February 28 and requested that the City pay the \$215 tuition fee.

Councilman Forester moved to approve the travel authorization request; seconded by Councilwoman Martin. The motion passed unanimously (7).

- Councilman Hartselle
 - Recently attended several events, including a Kiwanis shoe donation in Titusville, the Styles for Divas ribbon cutting, an Arbor Day tree planting, the Rockledge Flats groundbreaking, and an Aerospace Workforce meeting with Senator Wright also in attendance.
 - Announced that the annual St. Mary's Fair will be held from February 13-16.
- Councilwoman Martin
 - Requested that the City Manager's evaluation form be converted into a fillable form that can be completed electronically.
 - Attended the Styles for Divas ribbon cutting and remarked that it was a grand affair.
 - Attended the Space Coast League of Cities dinner meeting, hosted by Rockledge, on Monday night at Rockledge Country Club, and noted that the City was well represented.
- Councilman Cadore
 - Shared well wishes to departing City Clerk Nicholas and incoming Acting City Clerk LeVasseur.
 - Remarked that the Mayor's Fitness Challenge had a tremendous showing at the recent kickoff event.
 - Thanked Mayor Price for his official City of Rockledge pin.
 - Announced that Public Safety Director LaSata will be hosting a Mayor's Fitness Challenge workout Saturday, February 8, at 8:30 a.m. at the Civic Hub.
 - Shared his gratitude to the Edward Jones team for their investment presentation.

- Will be attending the Florida Black Caucus conference and will attend the gala in support of Dr. Joe Lee Smith.
- Councilman Ferguson
 - Echoed the well wishes to departing City Clerk Nicholas.
 - Expressed his appreciation to Superintendent Jones for delivering the invocation and noted that Jones has served over 30 years with his current ministry and over 50 years total in ministry.
 - Has signed up for the Mayor's Fitness Challenge.
 - Will be attending the Florida Black Caucus conference.
 - Enjoyed the Space Coast League of Cities dinner on Monday evening.
 - Met with Representative Tyler Sirois and Lobbyist Jerry Sansom in Tallahassee last month, where he expressed the City's opposition to the short term rental proposition.
 - Announced that he will be in Tallahassee again next week with Councilman Forester and City Manager Fettrow.
- Councilman Daski
 - Wished luck to departing City Clerk Nicholas and incoming Acting City Clerk LeVasseur.
 - Attended the Mayor's Fitness Challenge kickoff, as well as the Rockledge Flats groundbreaking and the recent Space Coast League of Cities dinner meeting.
 - Announced that he will be out of town February 15-16 and will be unable to attend the Annual Art and Craft Show.
- Councilman Forester
 - Recalled several groundbreakings and ribbon cuttings that he has recently attended and remarked how pleasant it is to run into successful former students.
 - Attended the Space Coast League of Cities dinner meeting and noted that the venue and food were great, as well as the speaker.
 - Will be signing up for the Mayor's Fitness Challenge after enduring increasing pressure from his wife and fellow Councilmembers.

- Mayor Price
 - Reminded Council that the City Manager’s performance evaluations are due by Friday, February 28, and the results will be presented at the March 18 Council Meeting.

14. ADJOURN

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 7:00 p.m.

Council Chairman

ATTEST: _____
Deputy City Clerk