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## ROCKLEDGE CITY COUNCIL REGULAR MEETING MINUTES

Wednesday, January 17, 2018 – 6:00 p.m.

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### 1. CALL TO ORDER / ROLL CALL

The Rockledge City Council met in regular session on Wednesday, January 17, 2018, at 6:00 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Thomas J. Price	Mayor
	Dr. Joe Lee Smith	Councilmember, Seat #1
	Dr. R. Shaun Ferguson	Councilmember, Seat #2
	Sammie Brown Martin	Councilmember, Seat #3
	Frank T. Forester	Councilmember, Seat #4
	Duane A. Daski	Councilmember, Seat #5
	Ted J. Hartselle	Councilmember, Seat #6
	Joseph E. Miniclier	City Attorney
	Dr. Brenda Fettrow	City Manager
	Lisa C. Nicholas	Public Relations Officer & City Clerk
STAFF PRESENT:	Matthew Trine	Finance Director
	Dennis Clements	Building Official
	Alexandra Bernard	Planning Director
	Stephen H. Wilson	Community Advocate
	Timothy Matson	Fire Chief
	Joseph P. LaSata	Public Safety Director/Chief of Police
	C. Kenneth Poole	Public Works Director
	Brian Smith	Asst. Wastewater Treatment & Water Reclamation Director

With a quorum present, the meeting was called to order by Chairman Thomas J. Price.

### 2. INVOCATION

- The invocation was given by Councilwoman Martin.

### 3. SALUTE TO THE FLAG

- A salute was given to the flag and the Pledge of Allegiance was repeated in unison.

### 4. APPROVAL OF MINUTES

- Regular Meeting on December 20, 2017

*Councilman Ferguson moved to approve the minutes of the regular meeting on December 20, 2017; seconded by Councilman Daski. The motion carried unanimously (7).*

## 5. PRESENTATIONS

### A. Mark Sittig, Membership Services Manager, Florida League of Cities

#### 1. Special Recognition, Dr. Joe Lee Smith, for more than 30 Years of Council Service

Mayor Price invited Mark Sittig, Membership Services Manager, Florida League of Cities, to the podium. Mr. Sittig recognized Councilman Dr. Joe Lee Smith for his more than 30 years of service to the Rockledge City Council and presented him with a Resolution from the League. Mayor Price and members of Council thanked Dr. Smith for his longtime, dedicated service and congratulated him on this milestone. Dr. Smith expressed appreciation for receiving this honor.

### B. Cocoa Beach City Manager James P. McKnight and Cocoa Beach Chief of Police Scott Rosenfeld

Cocoa Beach City Manager James P. McKnight and Cocoa Beach Chief of Police Scott Rosenfeld, along with other members of the Cocoa Beach Police Department, expressed appreciation to the Mayor, members of Council, the City Manager and Public Safety Director LaSata for their assistance in providing a temporary location for those employees, including those in police dispatch, who were displaced from their places of employment in Cocoa Beach because of Hurricane Irma. Mr. McKnight presented Mayor Price with a plaque.

### C. Mayor Price

#### 1. Business of the Year

- Planet Fitness of Rockledge

Rockledge Planet Fitness, 1802 Rockledge Boulevard, was selected by the Rockledge Business Development Committee to receive the Business of the Year Award for 2017 for continual and unwavering support of the community as well as numerous City initiatives. Accepting the award from Mayor Price on behalf of Planet Fitness was General Manager Tim Donald.

#### 2. Employee Awards for 2017

##### a) Safety Employee of the Year Award

- Kevin Shropshire, Wastewater Treatment and Water Reclamation Department

Mr. Shropshire, who was honored as the Safety Employee of the Year for 2017, received a commemorative plaque, gift certificate, and a letter of commendation, along with the congratulations of the Mayor and Council.

##### b) Quality Public Service Awards

Mayor Price recognized each recipient of the 2017 Award for Quality Public Service, including:

- Stephen H. Wilson, City Hall

- Patrick McNerney, Fire Department
- Brenda Dew, Police Department
- Thomas Reed, Public Works Department
- Christopher Magan, Wastewater Treatment & Water Reclamation Department

All five recipients of the Quality Public Service Award for 2017 received a commemorative plaque and gift certificate, along with the congratulations of the Mayor and Council.

c) Employee of the Year Award

- Ryan Bishop, Wastewater Treatment and Water Reclamation Department

Mr. Bishop was honored as the 2017 City of Rockledge Employee of the Year and received a commemorative plaque, gift certificate, one day of paid personal leave, and a letter of commendation, along with the congratulations of the Mayor and Council.

At this time, Mayor Price called for a brief recess; the meeting reconvened at 6:26 p.m.

6. FINANCIAL / BUDGET REPORT

- Month of December 2017

*Councilman Daski moved to be in receipt of the Financial/Budget Report for the month of December 2017; seconded by Councilman Hartselle. The motion passed by unanimous vote (7).*

7. PUBLIC HEARINGS / ORDINANCES / RESOLUTIONS

- A. Ordinance: Second Reading and Public Hearing, Ordinance No. 1728 - 2018  
Amending the Parking, Stopping and Standing Ordinance

*Councilman Daski offered Ordinance No. 1728-2018 entitled "AN ORDINANCE OF THE CITY OF ROCKLEDGE, BREVARD COUNTY, FLORIDA, AMENDING ARTICLE III OF THE ROCKLEDGE CODE OF ORDINANCES BY ADDING AND CLARIFYING DEFINITIONS; ADDING THE ROCKLEDGE CODE ENFORCEMENT OFFICER AS A PERSON OF AUTHORITY TO ISSUE CITATIONS; INCREASING FINES FOR PARKING VIOLATIONS TO \$40.00; CLARIFYING PROCEDURES FOR PROCESSING AND PAYING FINES RELATING TO PARKING, STOPPING AND STANDING VIOLATIONS; DECLARING THAT INVALIDITY OF ANY PORTION HEREOF SHALL NOT AFFECT THE REMAINING PORTIONS OF THIS ORDINANCE; PROVIDING FOR THE EFFECTIVE DATE HEREOF AND FOR OTHER PURPOSES", and moved for the second reading of the ordinance by title only and to open the matter for public hearing; seconded by Councilman Forester. The motion carried by unanimous vote (7).*

Discussion ensued with regard to the potential for offenders to donate food to charitable organizations as an alternative approach to paying off their fines. This concept could be considered once the amended Parking, Stopping and Standing Ordinance is implemented.

City Attorney Miniclier read aloud the title of the ordinance for the second reading. Chairman Price declared the matter open to the public for discussion. There being no public comment, Chairman Price declared the public hearing to be closed.

***Councilman Ferguson moved for the adoption of the ordinance; seconded by Councilman Daski. Voting for the motion: Mayor Price and Councilmembers Smith, Ferguson, Martin, Forester, Daski and Hartselle. The motion carried by unanimous vote (7).***

8. REPORTS FROM BOARDS AND COMMITTEES

***Councilman Daski moved to be in receipt of the minutes of the following meeting:***

A. Code Enforcement Board, Minutes of Meeting on December 14, 2017

***The motion was seconded by Councilman Smith and passed without objection (7).***

B. Reappointments and Appointments

1. Reappointments

a) Planning Commission

***Councilman Forester moved for the reappointment of Michelle Doyle, Rick Morton and Cordell Rolle to successive three-year terms on the Planning Commission; seconded by Councilman Hartselle. The motion passed by unanimous vote (7).***

2. Appointments

a) Planning Commission

City Clerk Nicholas explained that there is currently one vacancy on the Planning Commission. One application has been received from Ms. Amy Tidd.

***Councilman Ferguson moved to appoint Amy Tidd by acclamation to the Planning Commission; seconded by Councilman Smith. The motion passed without objection (7).***

9. UNFINISHED BUSINESS

A. Action Item: Award of Bid, Purchase and Installation of Prefabricated Sailcloth for the Shade Structure at Larry L. Schultz Park (Planning Division)

City Manager Fettrow reported that the Citizens Recreation Advisory Board (CRAB) recommended to City Council that a prefabricated, engineered sailcloth be installed as a shade structure at Larry L. Schultz Park. At the time, the Board estimated the cost to be approximately \$30,000.00, which would include the requisite engineering. Such amount was budgeted as part of the Fiscal Year 2018

Budget. At the November 1, 2017, City Council meeting, Council directed Staff to obtain bids to include not only the price of the sailcloth, but also descriptive warranty information and itemized costs for the engineering and potential recurring expenses associated with the project. City Manager Fettrow added that the company We Can Shade It offered an alternative quote utilizing aluminum poles, which would not rust as quickly, for an additional \$600.00. The project is still under budget.

***Councilman Forester moved to award the bid for the engineered sailcloth for a shade structure at Larry L. Schultz Park to We Can Shade It utilizing the aluminum-pole option; seconded by Councilman Daski. The motion passed unanimously (7).***

- B. Action Item: Approval of Extension, Platting of Harvest Landing PUD, HH Rockledge 155, LLC (Planning Division)

Planning Director Bernard explained that the developer of this proposed 455-unit Planned Unit Development (PUD) is requesting a two-year extension for starting the project in order to resolve various development-related issues. Mr. Bruce Moia, representative of HH Rockledge 155, LLC, and project developer, offered to answer any questions. Discussion followed with regard to traffic conditions, as well as the potential for the construction of a road that would go right into Rockledge. Staff is aware of and is considering both of these issues.

***Councilman Hartselle moved to approve the two-year extension for HH Rockledge 155, LLC, for commencement of the Harvest Landing PUD project; seconded by Councilman Forester. The motion passed unanimously (7).***

10. CONSENT BUSINESS

***Councilman Daski moved for approval of these consent business items:***

- A. Approval: Use of Forfeiture Funds for Purchase of Two Additional Body Cameras and Accessories (Department of Public Safety)
- B. Approval: Replacement of Wastewater Treatment Plant Generator Cores and Temporary Generator for Use during Repairs (Wastewater Treatment Department)
- C. Approval: Declaration of Surplus Property; Approval to Sell Items “As-Is” on eBay (Public Works Department)

***The motion was seconded by Councilman Ferguson and passed by unanimous vote (7).***

11. NEW BUSINESS

- A. Action Item: Constituent Request for Exception from Rockledge Land Development Regulations to Construct an Eight-Foot Fence (Planning Division)

City Manager Fettrow explained that the City’s Land Development Regulations set forth that any request for fencing exceeding six feet in height must be approved by City Council. The owner of the property at 1067 Red Bud Circle is requesting approval to install a fence that is eight feet in height. Because the

property slopes in a certain manner, the eight-foot fence will actually be even with other fencing on the property that is six feet in height, resulting in a uniform fence line.

***Councilman Smith moved to approve the construction of the eight-foot fence; seconded by Councilwoman Martin. The motion passed without objection (7).***

- B. Action Item: Engineering of Master Drainage Outfall Headwall Replacement, Tetra Tech (Public Works Department)

Public Works Director Poole navigated through a number of slides, which illustrated the declining structural integrity of the outfall headwall that resulted because of Hurricane Irma. The wall has started to separate from the large diameter culverts, and Staff is recommending that the headwall, as well as the section of pipe connected to the headwall, are replaced. Tetra Tech's task order is in accordance with the Continuing Services Agreement that was approved by Council in January 2017. Funding will be sought from FEMA to assist with the cost of the project.

***Councilman Daski moved to approve the task order from Tetra Tech for engineering of the master drainage outfall headwall replacement; seconded by Councilman Ferguson. The motion passed by unanimous vote (7).***

- C. Action Item: Approval, City Manager Evaluation Document (City Manager)

City Manager Fettrow explained that, per Section D.3. of her employment agreement, City Council must approve the annual evaluation document that is proposed by the City Manager prior to April 1 of each year.

***Councilman Forester moved to approve the City Manager evaluation document; seconded by Councilman Smith. The motion passed without objection (7).***

## 12. PETITIONS, REMONSTRANCES, AND COMMUNICATIONS

- None

## 13. REPORTS

### A. City Manager Reports

- City Manager Fettrow reported that:
  - Council had received an invitation to "Fire Ops 101," a team-building exercise to learn more about the Fire Division of the Public Safety Department.
  - This Friday, January 19, the Cocoa-Rockledge Garden Club will host an Arbor Day Celebration.
  - The Rockledge Art & Craft Show is January 27 and 28.

B. City Attorney Litigation Report

- Month of January 2018

*Councilman Ferguson moved to be in receipt of the City Attorney Litigation Report dated January 2, 2018; seconded by Councilman Daski. The motion passed unanimously (7).*

City Attorney Miniclier provided a synopsis of the Litigation Report.

C. Reports from the Dais

- City Clerk Nicholas reminded Council to transition into utilizing their City email accounts.
- Councilman Hartselle commented on a recent basketball tournament for the Rockledge High School Key Club.
- Councilwoman Martin noted that she represented the City by speaking at the Martin Luther King Observance in Cocoa and that she attended the College Scholarship Fair at Rockledge High School.
- Councilman Smith commended Councilwoman Martin on her speech at the Martin Luther King Observance.
- Councilman Ferguson:
  - Congratulated Councilman Smith on the recognition he received from the Florida League of Cities, as well as all of the employees that received awards.
  - Indicated that he is now a Space Coast League of Cities Board member and is looking forward to serving in that capacity and joining with the Advocacy Team during Legislative Action Days in Tallahassee.
  - Remarked that he had attended the College Scholarship Fair and that more than 400 students participated in the event.
- Councilman Daski congratulated Councilman Smith and the employees that received awards.
- Councilman Forester:
  - Congratulated Councilman Smith on his recognition.
  - Offered positive remarks regarding the College Scholarship Fair.
  - Requested that Staff begin to explore methods the City could use to incorporate solar energy into powering City facilities. Councilman Hartselle recommended looking at other energy sources as well. Mayor Price indicated that he would like to see how alternative energy sources could be utilized to power the City's street lights.
- Mayor Price congratulated Dr. Smith and noted that he is a true statesman.

14. ADJOURN

There being no further business to come before the Council, Chairman Price declared the meeting to be adjourned at 7:00 p.m.

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Council Chairman

ATTEST: \_\_\_\_\_  
City Clerk