

AGENDA ITEM SUMMARY

Meeting Date:	FEBRUARY 7, 2018
Agenda Category:	CONSENT BUSINESS
Agenda Item Number:	10 D
Subject:	SPECIAL EVENT AND WAIVER OF ADMINISTRATIVE FEE, ANNUAL ST. MARY'S FAIR – APRIL 4 THROUGH 8, 2018

Attachments:	Letter of Request
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Staff Contact:	City Manager Fettrow
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Background:	The St. Mary's Catholic Community has requested approval for its annual fair, which is scheduled for April 4 through April 8, 2018. The City Council has historically waived the administrative fee; however, St. Mary's will be required to pay for the Business Tax Receipt. In addition, all other customary conditions for a special event will apply to this five-day event.
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Reference:	Special Event Regulations
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Suggested Action:	Approval of special event and waiver of administrative fee
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01/20/2018

City Of Rockledge

To the City Council and the Permit Department.

This year's St. Mary Fair will be held on Wednesday April 4th through Sunday April 8th. The fair will be open as follows:

Wednesday April 4th 6pm till 10pm

Thursday April 5th6pm till 10pm

Friday April 6th6pm till 11pm (live music)

Saturday April 7th3pm till 11pm (live music)

Sunday April 8th1pm till 7pm. (day music)

We will have rides, food, and beer and wine and more.

We will have permits for the Fair and the sale of beer and wine.

We will also have law enforcement present during the hours of operation while the fair is open.

Please approve the fair and please let me know if there is anything else needed to have a great fait this year.

Sincerely,

Ron Robillard

Finance Chair 2018

St Mary, 321-266-5565