
**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

MEETING NOTICE AND AGENDA

Wednesday October 24, 2018 ♦ 5:30 p.m.

Chairman Edward Inman, Presiding

Council Chamber, Rockledge City Hall, 1600 Huntington Lane, Rockledge Florida 32955

**EVERY PERSON ADDRESSING THE AGENCY
MUST COMPLETE A SPEAKER'S CARD**

The cards are located near the door of the Council Chamber.

Completed cards are to be given to the Recording Secretary
before the meeting convenes or prior to the introduction of a particular agenda item.

1. CALL TO ORDER / ROLL CALL
2. APPROVAL OF MINUTES & ATTENDANCE RECORD – September 26, 2018
3. FINANCIAL REPORT – September 2018
4. REPORTS FROM STAFF/COMMITTEES
 - A. Staff Report
 1. Recent Events
 2. Upcoming Events
5. UNFINISHED BUSINESS - None
6. CONSENT BUSINESS - None
7. NEW BUSINESS
 - A. Approval: Proposed Budget Amendment FY 2017-2018
 - B. Approval: Resolution Allocating FY 2018 Surplus Funds
 - C. Approval: 11th Annual Art and Craft Show (2019)
8. REPORTS FROM COMMISSIONERS
9. ADJOURN



**ROCKLEDGE COMMUNITY REDEVELOPMENT AGENCY
BOARD OF COMMISSIONERS**

REGULAR MEETING MINUTES

Wednesday, September 26, 2018 - 5:30 p.m.

1. CALL TO ORDER / ROLL CALL

The Rockledge Community Redevelopment Agency Board of Commissioners met in regular session on September 26, 2018 at 5:30 p.m. in the Council Chamber at Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida.

PRESENT:	Edward Inman	Commissioner
	Steve Lum	Commissioner
	Carol Laymance	Commissioner
	Angela Mumblow	Commissioner
	Perry Cameron Jr.	Commissioner (arrived 5:31 p.m.)
	Joseph Miniclier	Commission Attorney

ABSENT:	Lynne Krnoul Roll	Commissioner (excused)
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STAFF PRESENT:	Dr. Brenda Fettrow	City Manager
	Alix Bernard	Planning Director
	Britta Kellner	Redevelopment Coordinator
	Matthew Trine	Interim Assistant City Manager/Finance Director
	Sherry Cazessus, CMC	Recording Secretary

With a quorum present, the meeting was called to order by Chairman Edward Inman.

2. APPROVAL OF MINUTES & ATTENDANCE RECORD

- Meeting of August 22, 2018

Commissioner Lum made a motion to approve the minutes and attendance record of the meeting on August 22, 2018; seconded by Commissioner Laymance. The motion carried unanimously.

3. FINANCIAL REPORT – August 2018

Motion by Commissioner Lum to be in receipt of the financial report for the Rockledge Community Redevelopment Agency; motion seconded by Commissioner Laymance. The motion carried unanimously.

Mr. Trine stated that Friday will mark the end of the fiscal year. Mr. Trine reported that at next month's meeting there will be two budget items. The first one is a budget amendment and it addresses economic changes and the rising interest rate on the line of

credit, and the purchase of the property on Rockledge Boulevard. The second one will address the use of the unrestricted CRA fund balance for a specific project.

4. REPORTS FROM STAFF

A. Progress Reports

1. Recent Events

Ms. Kellner reported on the following:

- The September 11 Remembrance Ceremony was held September 10th at Fire Station No 3
- The new banners were installed on Barton Boulevard this week
- Accent Electric has begun demolition of the building located at 175 Barton Boulevard

2. Upcoming Events

Ms. Kellner announced the following upcoming events:

- Ribbon Cutting and VIP Event, Signature Smile Family Dentistry, 573 Barnes Boulevard, Thursday September 27th at 4:30 p.m., with cut at 5:00 p.m.
- Ribbon Cutting, Dance Variations, 1899 Murrell Road, Suite 106, Friday September 28th at 4:30 p.m., with cut at 5:00 p.m.
- Rockledge Department of Public Safety National Night Out, Tuesday October 2nd from 4:00 to 7:00 p.m. at 1801 South Fiske Boulevard
- Civic Hub Ground Breaking, Thursday October 4th at 5:30 p.m. at future Civic Hub property east of City Hall
- Hot Rockin' Night Car Show, Saturday October 20th from 5:00 to 8:00 p.m. on Barton Boulevard
- Central Florida's The Food Truck Bazaar and Annual Holiday Food Drive Kick off, Thursday November 8th from 5:00 to 7:00 p.m. at Rockledge Square
- Light Up Rockledge, Saturday December 1st from 6:00 to 7:30 p.m. at Rockledge City Hall
- Cocoa-Rockledge Holiday Parade, Saturday December 8th beginning at 3:30 p.m. Parade route starts at Rockledge High School and ends at Lee Wenner Park in Cocoa Village

Attorney Miniclier reported that he had researched the CRA policy regarding the City requesting a façade grant for Fire Station #36 (2). Mr. Miniclier stated his findings indicated the City is allowed to request funds for improvements for roads, buildings, and landscaping for property located in the Redevelopment District as a capital improvement project.

5. UNFINISHED BUSINESS

A. Approval: Extension of Façade Grant – 1263 Rockledge Boulevard

Ms. Kellner introduced economic development consultant Joan Junkala, who presented the request for an extension for the façade grant for Macik Builders LLC which was approved at the October 25, 2017 meeting in the amount of \$10,000.00.

Owner Jeff Macik stated he submitted his permit application to the Building Department in December and is currently working with them on the fourth revision on the permit. Mr. Macik estimated the project would be completed in 5 months once the permit has been issued.

Motion by Commissioner Lum to approve the one-year extension to the façade improvement grant for Macik Builders LLC; seconded by Commissioner Mumblow. The motion carried unanimously.

B. Approval: Extension of Façade Grant – 500 Barton Boulevard

Ms. Junkala presented the request for a 90-day extension for the façade improvement grant for Kaydenlew LLC, which was approved at the October 25, 2017 meeting in the amount of \$10,000.00. The reason for the delay is availability of contractors and the material to complete the project.

Motion by Commissioner Laymance to approve a 90-day extension to the façade improvement grant for Kaydenlew LLC; motion seconded by Commissioner Mumblow. The motion carried unanimously.

6. CONSENT BUSINESS - None

7. NEW BUSINESS

A. Approval: Façade Improvement Grant Request, Bridges, 1694 Cedar Street

Ms. Kellner presented the façade improvement grant request from Bridges, located at 1694 Cedar Street. The purpose of the façade grant is to provide a walkway canopy structure between the main building and the multimedia center. This will provide clients utilizing wheel chairs and mobility devices protection from inclement weather when moving between the main building and the center. The cost of the project is \$10,000.00.

David Cooke, President of Bridges stated that the facility has been in Rockledge for 62 years; has a staff of 110 and serves 350 people a day.

Motion by Commissioner Lum to approve the façade improvement grant for Bridges in the amount of \$5,000.00; motion seconded by Commissioner Laymance. The motion carried unanimously.

B. Approval: Façade Improvement Grant Request, Zakcar Investments – RE/MAX Aerospace Realty, 1311 Rockledge Boulevard

Ms. Kellner presented the façade improvement grant application from Zakcar Investments-RE/MAX Aerospace Realty, located at 1311 Rockledge Boulevard. The

purpose of the façade grant is the removal of an aging stone wall; new landscaping and irrigation; up lighting and sign replacement for the multi-tenant building. The total cost of the project is \$10,857.00.

Paul Hayhurst, broker/owner stated that a problem with his septic system and drain field caused the landscaping to be destroyed.

Motion by Commissioner Lum to approve the façade improvement grant for Zakcar Investments-RE/MAX Aerospace Realty in the amount of \$5,428.00; motion seconded by Commissioner Mumblow. The motion carried unanimously.

C. Approval: Dixie Lane Drainage/Sidewalk Project

Ms. Kellner reported that the corner of Dixie Lane and Florida Avenue has been subject to considerable flooding over the years. The condition has worsened over time and poses a hazard to local traffic at that intersection. This project would improve infrastructure by removing and replacing the existing sidewalk, curbing, gutter and turf. The work would be done by the City Public Works staff and would cost \$4,910.00. Staff would like this to be funded from the 2018/2019 Redevelopment Agency's Neighborhood Improvements Budget.

Motion by Commissioner Laymance to approve funding for the Dixie Lane Drainage Project in the amount of \$4,910.00; motion seconded by Commissioner Lum.

Ms. Cazessus stated that the motion should include that the project be funded from the 2018/2019 Redevelopment Agency's Neighborhood Improvements Budget.

Commissioner Lum withdrew the second and Commissioner Laymance withdrew the motion.

Motion by Commissioner Laymance to approve funding for the Dixie Lane Drainage Project in the amount of \$4,910.00 to be funded from the 2018/2019 Redevelopment Agency's Neighborhood Improvements Budget; motion seconded by Commissioner Lum. The motion carried unanimously.

8. REPORTS FROM COMMISSIONERS

Commissioner Lum stated he is impressed with the City being on top of things and commended Dr. Fettrow for continuing the legacy.

Chairman Inman asked for the status of the façade improvement grant that was requested for Fire Station #36 (2) at last month's meeting. Dr. Fettrow reported that although it was entirely legal and appropriate as advised by the City Attorney, the City had decided to withdraw the request.

Dr. Fettrow offered one on one meeting with the Commissioners prior to the next meeting to discuss the proposed budget amendment.

9. ADJOURN

There being no further business to come before the Commission, Chairman Inman declared the meeting to be adjourned at 6:12 p.m.

Respectfully submitted,

Sherry Cazessus, CMC
Recording Secretary

Chairman, Board of Commissioners of the
Community Redevelopment Agency

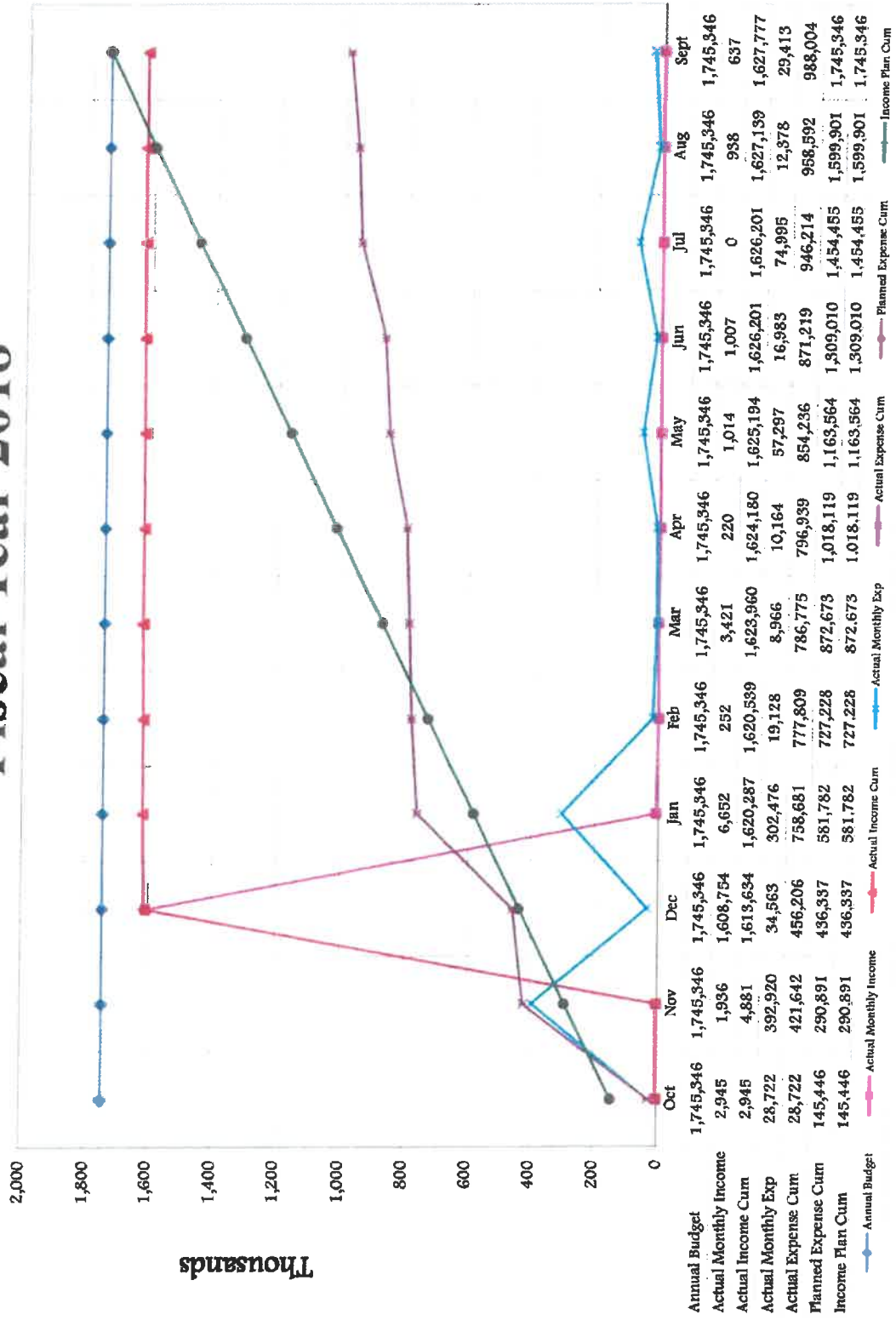
ATTENDANCE
2017-2018

AGENCY COMMISSIONERS	OCT 2017	NOV 2017	DEC 2017	24-Jan 2018	28-Feb 2018	28-Mar 2018	25-Apr 2018	23-May 2018	27-Jun 2018	25-Jul 2018	22-Aug 2018	26-Sep 2018	24-Oct 2018	28-Nov 2018	26-Dec 2018
Edward Inman	P	P	X	P	P	P	P	P	P	X	P	P			
Steve Lum	E	P	X	P	P	P	P	P	E	X	P	P			
Ryan Cox	P	P	X	P	P	E	P	P	E	X	***				
Carol Laymance	P	P	X	P	P	P	P	P	P	X	P	P			
Dan Henn	E	P	X	P	P	P	E	**							
Lynne Roll	P	P	X	P	P	P	P	P	P	X	P	E			
Perry Cameron	P	P	X	P	A	P	P	A	P	X	P	P			
Angela Mumblow									P	X	P	P			

**Dan Henn Resigned
***Ryan Cox Resigned

- P = Present
- A = Absent
- E = Excused
- U = Unexcused Absence
- X = No Meeting Scheduled

Redevelopment Agency Fiscal Year 2018



Fund 125 REDEVELOPMENT DISTRICT TRUST FUND

GL Number	Description	PERIOD ENDED 09/30/2017	PERIOD ENDED 09/30/2018
*** Assets ***			
Cash			
125-0000-101.0100	CRA FUND- COBS	362,217.13	1,011,134.31
125-0000-101.0102	REDEVELOPMENT ESCROW- COMM. BANK OF THE	926,506.44	929,937.53
125-0000-102.2000	PETTY CASH - SPECIAL EVENTS	0.00	200.00
Cash		<u>1,288,723.57</u>	<u>1,941,271.84</u>
Accounts Receivable			
Accounts Receivable		<u>0.00</u>	<u>0.00</u>
Other Assets			
125-0000-131.4800	PREPAID INSURANCE - FMIT	6,245.99	6,090.50
Other Assets		<u>6,245.99</u>	<u>6,090.50</u>
Total Assets		<u>1,294,969.56</u>	<u>1,947,362.34</u>
*** Liabilities ***			
Liabilities-ST			
125-0000-202.1000	Added 4/14/03 by Accounts Payable	0.00	16,060.22
125-0000-216.0100	ACCRUED PAYROLL	843.00	0.00
125-0000-218.1000	FICA PAYABLE	142.00	(214.62)
125-0000-218.1002	MEDICARE PAYABLE	33.00	(50.20)
125-0000-218.2000	WITHHOLDING PAYABLE	129.00	(108.12)
125-0000-218.3000	MEDICAL INSURANCE	428.00	0.00
125-0000-218.3001	PRE-TAX MEDICAL INSURANCE	133.00	0.00
125-0000-218.3201	PRE-TAX DENTAL INSURANCE	94.00	0.00
125-0000-218.3302	OPTIONAL LIFE INSURANCE	18.00	0.00
125-0000-218.3303	PRE-TAX VISION INSURANCE	13.00	0.00
125-0000-218.3400	UNITED WAY	4.00	0.00
125-0000-218.3450	DEFERRED REVENUE - ART SHOW	1,580.00	635.00
125-0000-218.4003	PRE-TAX RETIREMENT	77.00	(207.70)
Liabilities-ST		<u>3,494.00</u>	<u>16,114.58</u>
Liabilities-LT (under 1 year)			
Liabilities-LT (under 1 year)		<u>0.00</u>	<u>0.00</u>
Due To Other Funds			
125-0000-202.2000	DUE TO GENERAL FUND	(96,205.84)	(96,205.84)
125-0000-202.2500	DUE TO G/F EXPENSE	43,333.29	43,333.29
125-0000-202.2600	DUE TO WWT FUND	24,270.00	24,270.00
125-0000-202.2700	DUE TO TRUST	300.00	300.00
Due To Other Funds		<u>(28,302.55)</u>	<u>(28,302.55)</u>
Total Liabilities		<u>(24,808.55)</u>	<u>(12,187.97)</u>
*** Fund Balance ***			
Unassigned			
125-0000-271.0000	FUND BALANCE - REDEVELOPMENT DISTRICT	(30,040.11)	394,100.11
Unassigned		<u>(30,040.11)</u>	<u>394,100.11</u>
Restricted			
125-0000-271.0001	RESTRICTED FUND BALANCE	925,678.00	925,678.00
Restricted		<u>925,678.00</u>	<u>925,678.00</u>
Total Fund Balance		<u>895,637.89</u>	<u>1,319,778.11</u>

Fund 125 REDEVELOPMENT DISTRICT TRUST FUND

GL Number	Description	PERIOD ENDED 09/30/2017	PERIOD ENDED 09/30/2018
	Beginning Fund Balance	725,678.29	1,319,778.11
	Net of Revenues VS Expenditures	424,140.22	639,772.20
	Fund Balance Adjustments	169,959.60	0.00
	Ending Fund Balance	1,319,778.11	1,959,550.31
	Total Liabilities And Fund Balance	1,294,969.56	1,947,362.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF ROCKLEDGE

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	ACTIVITY FOR MONTH 09/30/17	ACTIVITY DIFF 09/30/2018 09/30/2017	YTD BALANCE 09/30/2018	YTD BALANCE 09/30/2017	BALANCE DIF 09/30/2018 09/30/2017
0000		246.74	(613.22)	859.96	1,627,776.69	1,757,792.84	(130,016.15)
TOTAL REVENUES		246.74	(613.22)	859.96	1,627,776.69	1,757,792.84	(130,016.15)
0014 - CITY ATTORNEY		1,200.00	3,300.00	(2,100.00)	12,300.00	15,260.60	(2,960.60)
0019 - GENERAL GOVERNMENT		26,656.19	7,826.69	18,829.50	975,704.49	1,318,392.02	(342,687.53)
TOTAL EXPENDITURES		27,856.19	11,126.69	16,729.50	988,004.49	1,333,652.62	(345,648.13)
TOTAL REVENUES - FUND 125		246.74	(613.22)	859.96	1,627,776.69	1,757,792.84	(130,016.15)
TOTAL EXPENDITURES - FUND 125		27,856.19	11,126.69	16,729.50	988,004.49	1,333,652.62	(345,648.13)
NET OF REVENUES & EXPENDITURES		(27,609.45)	(11,739.91)	(15,869.54)	639,772.20	424,140.22	215,631.98

REVENUE AND EXPENDITURE REPORT FOR CITY OF ROCKLEDGE

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	ACTIVITY FOR		YTD BALANCE 09/30/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDT USED
			MONTH 09/30/18					
0000		1,745,346.48	246.74		1,627,776.69	0.00	117,569.79	93.26
TOTAL REVENUES		1,745,346.48	246.74		1,627,776.69	0.00	117,569.79	93.26
0014 - CITY ATTORNEY		13,200.00	1,200.00		12,300.00	900.00	0.00	100.00
0019 - GENERAL GOVERNMENT		1,732,146.48	26,656.19		975,704.49	1,715,623.78	(959,181.79)	155.38
TOTAL EXPENDITURES		1,745,346.48	27,856.19		988,004.49	1,716,523.78	(959,181.79)	154.96
TOTAL REVENUES - FUND 125		1,745,346.48	246.74		1,627,776.69	0.00	117,569.79	93.26
TOTAL EXPENDITURES - FUND 125		1,745,346.48	27,856.19		988,004.49	1,716,523.78	(959,181.79)	154.96
NET OF REVENUES & EXPENDITURES		0.00	(27,609.45)		639,772.20	(1,716,523.78)	1,076,751.58	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF ROCKLEDGE

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	DISTRICT TRUST FUND	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	\$ BDOT USED
Fund 125 - REDEVELOPMENT								
Revenues								
Dept 0000								
125-0900-360.1000	MISCELLANEOUS REVENUE - REDEVELOPME		10,000.00	0.00	4,763.99	0.00	5,236.01	47.64
125-0900-360.1003	BARTON ART/CRAFT SHOW REVENUE		0.00	0.00	7,050.00	0.00	(7,050.00)	100.00
125-0900-360.1200	CAR SHOW REGISTRATIONS		0.00	160.00	4,750.00	0.00	(4,750.00)	100.00
125-0900-361.1000	INTEREST INCOME		0.00	86.74	4,092.70	0.00	(4,092.70)	100.00
125-0900-381.1000	TRANSFER FROM GENERAL- TIF		900,396.00	0.00	900,396.00	0.00	0.00	100.00
125-0900-381.2000	BREWARD COUNTY - REDEVELOPMENT TIF		726,477.60	0.00	706,724.00	0.00	19,753.60	97.28
125-0900-381.3000	CARRY-FORWARD FUNDS		108,472.88	0.00	0.00	0.00	108,472.88	0.00
Total Dept 0000			1,745,346.48	246.74	1,627,776.69	0.00	117,569.79	93.26
TOTAL REVENUES								
Expenditures			1,745,346.48	246.74	1,627,776.69	0.00	117,569.79	93.26
Dept 0014 - CITY ATTORNEY								
125-0014-514.5150								
LEGAL SERVICES								
Total Dept 0014 - CITY ATTORNEY			13,200.00	1,200.00	12,300.00	900.00	0.00	100.00
Total Dept 0014 - CITY ATTORNEY			13,200.00	1,200.00	12,300.00	900.00	0.00	100.00
Dept 0019 - GENERAL GOVERNMENT								
F. I. C. A.								
125-0019-510.2100	GROUP INSURANCE		6,166.42	263.75	3,857.57	0.00	2,308.85	62.56
125-0019-510.2300	DENTAL INSURANCE		19,869.81	575.34	5,920.66	0.00	13,949.15	29.80
125-0019-510.2301	VISION INSURANCE		0.00	11.52	148.17	0.00	(148.17)	100.00
125-0019-510.2302	SALARIES		0.00	2.36	24.88	0.00	(24.88)	100.00
125-0019-519.1100	OVERTIME PAY		80,606.82	3,461.55	40,895.27	0.00	39,711.55	50.73
125-0019-519.1101	SICK PAY		0.00	0.00	921.89	0.00	(921.89)	100.00
125-0019-519.1102	VACATION PAY		0.00	0.00	358.43	0.00	(358.43)	100.00
125-0019-519.1103	LONGEVITY PAY		0.00	0.00	521.61	0.00	(521.61)	100.00
125-0019-519.2200	RETIREMENT		0.00	0.00	600.00	0.00	(600.00)	100.00
125-0019-519.2350	ACCRUED SICK LEAVE		15,426.91	0.00	15,426.91	0.00	0.00	100.00
125-0019-519.2351	ACCRUED VACATION PAY		0.00	0.00	3,176.94	0.00	(3,176.94)	100.00
125-0019-519.3123	ENGINEERING		0.00	0.00	4,778.12	0.00	(4,778.12)	100.00
125-0019-519.3125	CONSULTING		29,439.00	2,500.00	30,918.53	0.00	(1,479.53)	105.03
125-0019-519.3210	AUDITING EXPENDITURE		10,000.00	0.00	9,300.00	0.00	1,700.00	83.00
125-0019-519.4000	TRAVEL & TRAINING		3,000.00	0.00	2,559.22	0.00	440.78	85.31
125-0019-519.4520	INSURANCE - CRA		5,000.00	325.00	2,030.89	0.00	2,969.11	40.62
125-0019-519.4900	REDEVELOPMENT DISTRICT - MISC EXPEN		2,500.00	0.00	4,680.00	0.00	320.00	93.60
125-0019-519.4917	PROMOTIONAL MATERIALS		5,000.00	0.00	69.41	0.00	2,430.59	2.78
125-0019-519.4950	FACADE IMPROVEMENT GRANTS		5,000.00	0.00	1,695.35	1,591.00	1,113.65	65.73
125-0019-519.4960	PUBLIC/PRIVATE PARTNERSHIPS		100,000.00	4,160.00	15,733.00	10,000.00	74,267.00	25.73
125-0019-519.4975	SPECIAL EVENTS		165,000.00	0.00	0.00	0.00	165,000.00	0.00
125-0019-519.5100	OFFICE SUPPLIES		11,272.52	125.00	9,925.90	0.00	1,346.62	88.05
125-0019-519.5200	JANITORIAL SERVICE & SUPPLIES		1,500.00	0.00	895.00	100.00	505.00	66.33
125-0019-519.5400	MEMBERSHIPS & DUES		0.00	0.00	31.50	0.00	(31.50)	100.00
125-0019-519.6210	BARNES BOULEVARD ENHANCEMENTS		1,500.00	0.00	1,145.00	0.00	255.00	83.00
125-0019-519.6310	NEIGHBORHOOD IMPROVEMENTS		156,000.00	0.00	45,521.60	100.00	110,478.40	29.18
125-0019-519.6311	CIVIC HUB CONSTRUCTION PHASE 1		0.00	0.00	0.00	0.00	36,190.00	0.00
125-0019-519.7200	PROPERTY ACQUISITION		425,000.00	13,810.22	34,260.22	1,667,642.78	(1,276,903.00)	400.45
125-0019-519.7250	DEBT SERVICE PAYMENT		0.00	0.00	45,193.50	0.00	(45,193.50)	100.00
Total Dept 0019 - GENERAL GOVERNMENT			689,865.00	1,421.45	696,114.92	0.00	(6,249.92)	100.91
Total Dept 0019 - GENERAL GOVERNMENT			1,732,146.48	26,656.19	975,704.49	1,715,623.78	(959,181.79)	155.38

REVENUE AND EXPENDITURE REPORT FOR CITY OF ROCKLEDGE
 PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	ENCUMBERED YEAR-TO-DATE	UNENCUMBERED BALANCE	% BDC USED
Fund 125 - REDEVELOPMENT DISTRICT TRUST FUND Expenditures							
TOTAL EXPENDITURES		1,745,346.48	27,856.19	988,004.49	1,716,523.78	(959,181.79)	154.96
Fund 125 - REDEVELOPMENT DISTRICT TRUST FUND:							
TOTAL REVENUES		1,745,346.48	246.74	1,627,776.69	0.00	117,569.79	93.26
TOTAL EXPENDITURES		1,745,346.48	27,856.19	988,004.49	1,716,523.78	(959,181.79)	154.96
NET OF REVENUES & EXPENDITURES		0.00	(27,609.45)	639,772.20	(1,716,523.78)	1,076,751.58	100.00

AGENDA ITEM SUMMARY

Meeting Date	October 24, 2018
Agenda Category	New Business
Agenda Item Number	7-A
Subject	Proposed Amended Fiscal Year 2017-2018 Community Redevelopment Agency Budget
Attachments	FY 2017-2018 Proposed Amended Agency Budget
Staff Contact	Matthew Trine, Assistant City Manager/Finance Director
Background	Approval of the proposed amended Fiscal Year 2017-2018 Community Redevelopment Agency Budget is necessary for the continued operation of the Agency. The Agency portion of the proposed amended budget will ultimately be approved by Rockledge City Council, the Governing Body, as part of the overall FY 2017-2018 City budget.
Reference	FLORIDA STATUTES CHAPTER 189 SPECIAL DISTRICTS SECTION 189.418- REPORTS;BUDGETS;AUDITS With approval of the governing body, a dependent special district may be budgeted separately. The budget of the dependent special district must be contained within the general budget of the governing body and clearly stated as the budget of the dependent special district (189.418(5)).
Suggested Action	Staff recommends approval of the proposed amended fiscal year 2017-2018 Community Redevelopment Agency Budget.

CITY OF ROCKLEDGE, FLORIDA

Community Redevelopment Agency

Fiscal Year 2018

Budget Worksheet

LINE ITEM	AMENDED BUDGET	SEPTEMBER 30, 2018 ACTUALS AND ENCUMBRANCES	AMENDMENT PROPOSED	PROPOSED CHANGE
REVENUES				
City Contribution	\$ 900,396.00	900,396.00	900,396.00	-
County Contribution	726,477.60	706,724.00	726,477.60	-
Miscellaneous Revenues	10,000.00	21,038.93	10,000.00	-
Capital Project Reserve Funds	100,000.00	-	100,000.00	-
Debt Service Reserve Funds	8,472.88	-	8,472.88	-
TOTAL	\$ 1,745,346.48	1,628,158.93	1,745,346.48	-
EXPENDITURES				
Salaries	\$ 80,606.82	51,252.26	55,606.82	(25,000.00)
FICA	6,166.42	3,857.57	4,366.42	(1,800.00)
Retirement	15,426.91	15,426.91	15,426.91	-
Group Insurance	19,869.81	6,093.71	6,869.81	(13,000.00)
Work Comp/Liability Insurance	5,000.00	4,680.00	5,000.00	-
Office Supplies	1,500.00	995.00	1,500.00	-
Engineering (Civic Hub)	29,439.00	30,918.53	31,039.00	1,600.00
Travel & Training	5,000.00	2,030.89	5,000.00	-
Memberships & Dues	1,500.00	1,245.00	1,500.00	-
Consulting (Florida Ave.)	10,000.00	8,300.00	10,000.00	-
Miscellaneous/Contingency	2,500.00	69.41	2,500.00	-
Audit	3,000.00	2,559.22	3,000.00	-
Legal Services	13,200.00	13,500.00	13,500.00	300.00
Façade Improvement Grants	100,000.00	25,733.00	100,000.00	-
Neighborhood Improvements	-	-	-	-
Special Events	11,272.52	9,925.90	11,272.52	-
Promotional Materials/Recruitment	5,000.00	3,286.35	5,000.00	-
Barnes Boulevard Enhancements	156,000.00	45,521.60	140,700.00	(15,600.00)
Public/Private Partnerships	165,000.00	-	165,000.00	-
Civic Hub Construction Phase 1	425,000.00	34,260.22	425,000.00	-
Property Acquisition	-	45,193.50	46,000.00	46,000.00
Debt Service	689,865.00	696,114.92	697,365.00	7,500.00
TOTAL	\$ 1,745,346.48	1,000,963.99	1,745,646.48	-
Reconciled Cash on deposit as of 09-30-2018	Operating	1,011,165.81		
	Escrow	930,319.77		
Outstanding Debt Issuances	Line of Credit	(330,142.88)	5.25%	
	Barton Boulevard Note	(1,000,000.00)	1.60%	

AGENDA ITEM SUMMARY

Meeting Date	October 24, 2018
Agenda Category	New Business
Agenda Item Number	7-B
Subject	Approval of Resolution No. 2018-31-CRA – Allocation of Fiscal Year 2018 Uncommitted Fund Balance
Attachments	Resolution No. 2018-31-CRA
Staff Contact	Matthew Trine, Assistant City Manager/Finance Director
Background	<p>Section 163.387, Florida Statutes, authorizes community redevelopment agencies to allocate any surplus, or uncommitted, funds remaining in the Community Redevelopment Trust Fund at the end of a fiscal year to be deposited into an escrow account for the purpose of later reducing any indebtedness to which the revenues are pledged. This action requires a resolution.</p> <p>In accordance with Florida Statutes, Resolution 2018-31-CRA appropriates the uncommitted fund balance.</p>
Reference	<p>FLORIDA STATUTES CHAPTER 163, PART III</p> <ul style="list-style-type: none">• Section 163.387(7), as it relates to allocation of funds remaining in the Community Redevelopment Trust Fund after the payment of expenses, specifically subsection (7)(c), which provides for the funds to be deposited into an escrow account for the purpose of later reducing any indebtedness to which increment revenues are pledged
Suggested Action	Staff recommends approval of Resolution No. 2018-31-CRA, which will appropriate the Fiscal Year 2018 uncommitted fund balance.

AGENDA ITEM SUMMARY

Meeting Date	October 24, 2018
Agenda Category	New Business
Agenda Item Number	7-C
Subject	Approval of Upcoming Event
Attachments	None
Staff Contact	Britta Kellner
Background	<p>In accordance with the Community Redevelopment Plan, the Rockledge Community Redevelopment Agency hosts and sponsors a number of signature events in an effort to make the residents aware of existing businesses and also to unite the community. Staff is requesting approval for the following event:</p> <p style="text-align: center;">11th Annual Art and Craft Show (2019) Saturday, Jan. 26 10 am – 5 pm Sunday, Jan. 27 10 am – 4 pm Along Barton Boulevard</p>
Reference	<p>COMMUNITY REDEVELOPMENT PLAN</p> <p>3. ECONOMIC DEVELOPMENT (ED) – GOAL ED-1 Maintain a positive sense of community for Rockledge while promoting economic vitality through new development, redevelopment and sustained growth and OBJECTIVES ED-1-1, ED-1-3 and ED-1-4, as related to public-private partnerships, strengthening the business community and improving investment image of the Redevelopment District; and, OBJECTIVE ED-2-4 as related to addressing needs of existing businesses</p> <p>1. REDEVELOPMENT ADMINISTRATION (RA) – GOAL RA-1: Maintain the administrative and financial mechanisms necessary to achieve the goals and objectives of the Rockledge Community Redevelopment Plan and OBJECTIVE RA-1-7, as related to marketing the Redevelopment District and holding special events to attract and retain businesses</p>
Suggested Action	<p>Staff requests approval of the following upcoming event:</p> <p style="text-align: center;">11th Annual Art and Craft Show (2019) Saturday, Jan. 26 10 am – 5 pm Sunday, Jan. 27 10 am – 4 pm</p>