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**THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD**

**REGULAR MEETING NOTICE AND AGENDA**

**Thursday, August 9, 2018 • 6:00 p.m.**

Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida, 32955

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1. CALL TO ORDER
2. APPROVAL OF MINUTES
  - Regular meeting on May 10, 2018
3. REPORTS
  - A. Chair
  - B. Beautification
  - C. Standing Committees
    1. Neighborhood / Membership
    2. Clubs and Organizations
    3. Business and Public Properties
4. OLD BUSINESS –
  1. Projects
5. NEW BUSINESS –
  - A. Beautification Awards
    1. Residential
    2. Commercial
6. COMMUNICATIONS
7. ADJOURN

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**THE ROCKLEDGE ENVIRONMENTAL ENHANCEMENT (TREE) BOARD**

**MINUTES OF REGULAR MEETING**

**Thursday, May 10, 2018 ♦ 6:00 p.m.**

Rockledge City Hall, 1600 Huntington Lane, Rockledge, Florida, 32955

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**1. CALL TO ORDER**

**PRESENT:** Carole McCormick, Crystal Pope, Cynthia DeSiena, David Straughn, Liz Lark-Riley, Marti Rich, Pam Shoemaker, and Susan Davis

**ABSENT:** Amy Tidd (excused)

**STAFF PRESENT:** Ashley Golding

**GUESTS:** Cole Chagnon - Boy Scouts of America/Life Scout Troop 343

With a quorum present, the meeting was called to order at 6:04 p.m. by Vice Chairman Pope.

**2. APPROVAL OF MINUTES**

**Motion made by Marti Rich, seconded by David Straughn, to approve the minutes of the regular meeting on April 12, 2018. Motion passed unanimously.**

**3. REPORTS**

A. Chair – None

B. Beautification – None

C. Standing Committees

**1. Neighborhood / Membership**

Vice Chairman Pope stated there are two vacancies on the Board.

**2. Clubs and Organizations**

Cynthia DeSiena instructed the board to visit the Rockledge Gardens website for information on local events.

**3. Business and Public Properties**

Crystal Pope noted the demolition of Fire Station No. 2 at 1600 S. Fiske Boulevard. Staff member Ashley Golding suggested to the Board to visit the City's website or Facebook page for photos of the approved concept design.

At this time, Chairman Shoemaker arrived.

**D. Projects**

Vice Chairman Pope reported she has been in contact with, Kathy Engerran of the Brevard Cultural Alliance about the selection process for finding a local artist for the Beautification Projects. Mrs. Pope, along with Amy Tidd, Carol McCormick, and

Susan Davis of the Clubs and Organizations Subcommittee, will discuss the selection process in greater detail.

Staff member Ashley Golding reported to the Board that the Thompson House hand railing replacement project was approved by City Manager Dr. Brenda Fettrow.

Mrs. Golding provided pictures of different styles of hand railings for the board to review and select. Carol McCormick mentioned the railings should stay the same style to insure the historic character of the structure. Cynthia DeSiena and David Straughn suggested using a composite or recycled material to ensure durability and longevity of the hand railings. Mrs. Golding announced that, with mutual agreement of style and material being confirmed by the Board, she will submit a work order to start the replacement process immediately. The board unanimously agreed to table the Thompson House beautification project until the hand rails are replaced.

4. **OLD BUSINESS - NONE**

5. **NEW BUSINESS**

A. Second Quarter Beautification Awards

1. Residential

The winner of the Residential Beautification Award for the second quarter of 2018 is the home of David & Janet Hartzell located at 910 Preakness Place.

2. Commercial

The winner of the Commercial Beautification Award for the second quarter of 2018 is The East Coast Cabinet Company at 100 Eyster Boulevard.

B. Summer Break

**Motion made by Carole McCormick, seconded by Marti Rich, to take the months of June and July off for the summer break, and to reconvene in August. Motion passed unanimously.**

6. **COMMUNICATIONS**

Staff member Ashley Golding stated that there is a budget for the Old St. Mary's Church beautification project. Mrs. Golding asked Board members if they would like to proceed with planting around the fence that was recently installed, to which they mutually agreed. Liz Lark-Riley mentioned that Rockledge Gardens has a garden design program, "Master Touch," that can assist with the selection and layout of the project. Staff member Golding stated she will contact Rockledge Gardens to coordinate an appointment.

Ashley Golding announced the following upcoming City events:

- Rockledge Public Safety Department "Movie in the Park" – Friday, May 18, at Larry L. Shultz Park
- City Employee Charity Golf Tournament – Saturday, June 9, at Turtle Creek Golf Club
- 4th Annual Memorial Day Ceremony – Sunday, May 27, 2 p.m. at Larry L. Shultz Park
- 32nd Annual Independence Day Picnic – Wednesday, July 4, 10 a.m. to 3 p.m., at McLarty Park

**7. ADJOURN**

There being no further business to come before the Board, Chairman Shoemaker adjourned the meeting at 6:50 p.m. The next regular meeting will be on August 9, 2018.

Submitted by:

Ashley Golding, Recording Secretary

APPROVED BY

Pam Shoemaker, Chairman

# T.R.E.E. BOARD ATTENDANCE ROLL

OFFICE 321.221.7540 or FAX 321.204.6356

NAME	Committee	2018 JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Davis, Susan 794-4749 (Cell) Susie.mcb.davis@gmail.com	3	E	E	E	P	P							
DeSiena, Cynthia 759-5986 (Cell) cynthiann1758@gmail.com	2	P	P	U	U	P							
McCormick, Carole 636-7622 (HM) cmac@cfl.rr.com 917-8323 (Cell)	3	P	P	P	P	P							
Pope, Crystal 292-2939 (Cell) crystaljpoppe@yahoo.com	Vice Chairman	P	P	P	P	P							
Rich, Marti 632-3650 (HM) mmrich@cfl.rr.com 223-2345 (Cell)	1	P	P	P	P	P							
Liz Lark-Riley 890-5110 (Cell) liz@rockledg gardens.com		E	P	U	E	P							
Shoemaker, Pam 637-4393 (HM) psychohliber@aol.com 794-7327 (Cell)	Chairman	P	P	P	P	P							
Straughn, David 638-4393 (HM) dsraughn@att.net 632-0366 (Cell)	1	P	P	P	P	P							
Tidd, Amy actidd@yahoo.com	3	P	P	P	P	E							

E = EXCUSED ABSENCE  
 U = UNEXCUSED ABSENCE  
 P = PRESENT  
 X= NO MEETING SCHEDULED

## SUBCOMMITTEES

- 1 = NEIGHBORHOOD/MEMBERSHIP
- 2 = CLUBS & ORGANIZATIONS
- 3 = BUSINESS & PUBLIC PROPERTIES

RESOLUTION #2202-540

## SECTION 4.

Members missing three consecutive meeting (unexcused) or four meetings within a twelve-month period shall be removed from the board. The City Council may remove any members of the board with or without cause.











